

**REGULAR MEETING - BOARD OF EDUCATION
SCHOOL DISTRICT OF SOMERSET
November 19, 2012**

Board President Brian Moulton called the meeting to order at 7:02 p.m.

Roll call was taken. Present were board members Marie Colbeth, Bob Gunther, Kelly Ott, Brian Moulton and Tom Walters. Absent were Mike Connor and Tim Witzmann

Colbeth moved, with second by Gunther, to approve the agenda. Motion carried unanimously.

Groups or Individuals Wishing To Be Heard: Moulton read off the rules for this portion of the meeting. No one came forward.

Positive Recognition: State Honors Choir Participants Hannah Erickson, daughter of Wade and Rachel Erickson, Hannah Rosentreter, daughter of Douglas and Donna Rosentreter and Jake Scott, son of Joshua and Kristi Scott were presented certificates by the school board. Advisor Rachel Erickson stated the students worked very hard and that the students participated at a difficult level. The board thanked the students for representing Somerset so well.

The 2012 Football Cheerleading team was recognized with certificates and thanked for all the hard work they put in this year. Cheerleading coach Emily Swanson was also presented a certificate by the board. Swanson thanked the team for their hard work, noting that there were many new girls on the team this year. She also expressed appreciation to the football team for being so great to cheer for.

President Moulton introduced the 2012 State Football Champion Team participants and each team member was presented a certificate from the board. The board then thanked and presented certificates to the coaching staff, including Head Football Coach Bruce Larson, Assistant Coaches Robert Seibel, John Rivard, Tim Germain, Dean Hoff, Joe Hutter, Jeremy Kerg, Justin Larson, Kendrick Livers, Terry Otradovec, Dave Praschak, Dale Rivard and Mick Fox. Also thanked and presented certificates were the 2012 Team Managers and Helpers. Head Coach Bruce Larson thanked everyone for their support and spoke of how enjoyable it is to see the players start out playing football as young students at the elementary school and watch the progression through middle school and on then on to high school. Colbeth then thanked all involved for the great season as also thanked them for being such a positive influence on the community.

Meeting was recessed at 7:20 p.m. and reconvened at 7:40 p.m. in the high school's IMC.

Colbeth moved, with second by Walters, to approve the Consent Agenda:

- A. Approve minutes of the Regular Session of October 29, 2012
- B. Approve minutes of Special Session of October 29, 2012
- C. Approve minutes of Special Session of November 7, 2012
- D. Approve hiring Brad Nemec as Interim High School Principal for 2012-13 school year
- E. Approve payment October/November Board Bills

Motion carried unanimously.

Discussion: *Human Resources Committee Meetings:* Chair Gunther stated the committee discussed the review of the teacher work day hours. The idea behind this is to restructure the work week of the teachers so a larger amount of time would be available for them either before or after the school day to do the work of PLC and RtI. At the committee meeting it was recommended that collaborative discussion occur in all three schools to establish possible work hour options for the teachers.

Governance Committee Meeting: Chair Mike Connor was absent. Discussed was the review of policy LBCD, Somerset School District Non-Public School Student Participation. The Governance Committee has modified the policy language to allow non-public school students from the Somerset School District the ability to participate in extracurricular activities while they are middle school aged students. This was done as at the October 29, 2012 board meeting it was asked that the Governance Committee modify this policy. Also discussed was the recommendation of inserting policy language for the selection of 4-6 impartial hearing officers. The committee recommended that the board approve the creation of a list of 4-6 names of individuals who will be Impartial Hearing Officers. Superintendent Rosburg will work with Union Representative, Lorri Baillargeon, to identify those staff that would serve as Impartial Hearing Officers.

Facilities Committee Meeting: Chair Moulton spoke of Focus on Energy's Energy Audit of the schools. On October 26, 2012 Focus on Energy conducted a free energy audit of the schools. The hope is to be able to obtain incentives and rebates, thus saving the district money on energy expenses. A list of items the district maintenance staff will work on should be compiled in December. Also discussed was Performance Contracting. Chair Moulton spoke of the presentation by John Heunink of Kraus Anderson that was given to the Facilities Committee at the meeting on November 5, 2012. Superintendent Rosburg stated the idea of a performance contractor is to provide construction management and project engineering that is presented in a cost effective manner. Rosburg also stated that the idea in front of the board now is for the full board to understand this concept and not decide on a performance contractor right now. Walters stated he would like at least three contractors to come in and present full bids to which Moulton agreed. Ott would like to see presentations that were updated and include the most updated options that are available.

Business Services Committee: Chair Colbeth spoke of the portion of the school district debt that is falling off in 2014. 2019 brings a close to remaining debt. Colbeth then spoke of the debt falling off and the debt staying flat. The definition of defeasance was discussed. Defeasance being when a board makes a conscious decision to tax for an amount putting it in to escrow to make future payments of a specific amount. This allows the ability to restructure debt affording more opportunity in the future maintaining an equal or slightly lower level of tax.

Teaching and Learning Committee: Chair Witzmann was absent. Discussed was the costing and space usage review of proposed music and athletic areas at the high school. Ott would like to see the community have options and that the music and arts areas are flourishing right now. Superintendent Rosburg stated the costing reports have been received. The board would like to see this topic discussed at potential meet and greet sessions that would be held in the community. The school district does not have set trigger points as to when these additions would happen (ex: when the student body hits a certain amount, this is addressed).

Information: Superintendent Report: Rosburg stated district enrollment is at 1,613 this month. Tentative committee meetings for Monday December 3, 2012 include Business Services, Facilities Committees and Human Resources. Rosburg also spoke of the generous donation from teacher, Mrs. Donna Eiring. Eiring and her husband donated a beautiful, engraved rock that is placed in front of the District Office / Learning Center. This is a donation from the Eiring's as a thank you for the wonderful thirty years Donna has spent at the Somerset School District. Rosburg reminded members the State Education Convention will be held in January.

Board Report:

CESA 11 Update: Walters reported on the CESA administrator contracts and also the purchase of a vehicle by CESA which is a cost savings versus the mileage that was being paid out.

Community and School Involvement: Superintendent Rosburg discussed when the school board should hold meet and greet sessions in the community. The board decided that the dates for these are January 14, 2013 and February 21, 2013. These dates will be printed in the district's December 2012 newsletter.

Business Services & Operations Report: Director Dave Gerberding reviewed the Cash Flow chart, stating that some checks were held until after the district received its new cash flow borrowing payment on 11/5/12, which was approved at the October board meeting.

Curriculum, Instruction, & Assessment Report: Director Trisha Sheridan shared that the teachers are excited about all that is going on to improve student achievement in the 2012-2013 school year. Many teachers from across the district participated in a conference call presented by the creator of Math Score. It was a very helpful session with all working together as a team with great synergy. Sheridan also spoke of Moby Math which would be used for the younger students; it is very affordable with great benefits. WKCE testing is wrapping up; Sheridan thanked the School Assessment Coordinators. Sheridan also stated the kindergarten PALS testing is complete. Walters asked if student's text books were available on line. Sheridan answered that some were. Walters asked what the potential was for getting more on line, Sheridan responded that it is course dependent and

depends on the teachers. Ott asked Sheridan about flipped classrooms. Sheridan explained the concept, students would go on line to view the teacher's lessons and then instead of doing the homework at home, it is done during class time, allowing more interaction with the teachers and students while completing the work. Sheridan mentioned it is done in some classrooms here.

High School Report: Superintendent Rosburg introduced Brad Nemec as the interim High School Principal. Student Council Representative Grace Becher reported on recent "Red Ribbon" events held at the high school with the theme of being drug free. Becher then spoke of the positive energy and fun that was around supporting the sports team this fall. The Student Council is in the planning stages of an Ugly Sweater Day in December as well as a toy drive. They are also in the early planning stages of "Polar Days" and are looking to hold the event in February. Rosburg then spoke of the successes with RtI and of a student graduating out of the program at the high school. Rosburg also thanked all those involved with the Veteran's Day ceremony and a special thank you to Jeanne Germain for hosting the event. Rosburg also spoke of the great district and community wide support of the football team.

Middle School Report: Middle School Principal Sara Eichten addressed the great success the middle school is having with RtI. Eichten is working on creating a Facebook page for the Middle School. Eichten also shared that Tracy Yndestad and Jessica Linkletter will be updating the staff on Web 2.0 tools that they learned about at a recent conference. Eichten also shared that Eric Olson, Tech Ed Instructor, worked with students on the early release day to build catapults. This was a great introduction of STEM to the middle school students. She hopes this type of project will be able to occur again in the future. Eichten then thanked the Somerset American Legion for their very generous donation of \$500.00 to the middle school for a civics/history project. The Veteran's Day ceremony at the middle school was very powerful and Eichten thanked all those who made it so special.

Elementary School Report: Principal Daren Kern was absent. Superintendent Rosburg reported for Kern. Moby Math is being piloted in kindergarten through grade three with very positive reviews. As a preparation for the WKCE testing, the staff re-wrote the lyrics to a popular song and recorded a video to go along with it. This was extremely motivational for the students.

Pupil Services Report: Director Shannon Donnelly shared that the middle school and high school special education teachers have been using the new DPI required system since October 23. Donnelly also spoke of the Post-Secondary Transition Plan and will be setting up a parent information night, with a date yet to be determined. Donnelly is very proud of the work her staff has been doing. The support staff are working on the creation of a "collective commitment" document. Work began on this when Donnelly led training for the support staff on the early release day on November 12. She will provide the board a copy of the document once it is completed.

Action

Human Resources Committee: Gunther motioned, seconded by Walters to approve Health Insurance Opportunities for District Staff Employees who Work 30 or More Hours per Week. Motion passed unanimously to Approve Health Insurance Opportunities for District Staff Employees who Work 30 or More Hours per Week.

Business Services Committee:

Colbeth moved, seconded by Gunther to Approve Supporting Option A of Continuation of Contract Terms for Remainder of Safe-Way Bus Contract. Motion passed unanimously to Approve Supporting Option A of Continuation of Contract Terms for Remainder of Safe-Way Bus Contract.

Colbeth moved, seconded by Ott, to Approve Option 3A for Six Classroom Addition to the High School. Colbeth stated she would like to know how it will be financed and coordinated with the debt that is falling off. The motion was then updated to read as follows, "Approve Option 3A, noting when debt falls off in 2014, for Six Classroom Addition to the High School." Motion passed unanimously as updated, Approve Option 3A, noting when debt falls off in 2014, for Six Classroom Addition to the High School

Facilities Committee:

Moulton moved, with second by Ott to Approve Addition of Six Classroom Addition to the High School. Motion passed unanimously to Approve Addition of Six Classroom Addition to the High School.

Moulton moved to Approve the Hiring of SDS Architects to Finalize the Design of the Six Classroom Addition at the High School. Ott stated she would like other firms to come in and present their ideas. Moulton stated SDS Architects have done quite a bit of work for the schools and have been very involved. Walters stated he agrees that one company did well in the past but let us look at others to determine what our options may be. Ott reiterated her thoughts on getting at least three other bids. Rosburg stated for board member Witzmann, who was absent, that SDS Architects have lowered their fees in the past in order for the district to complete what was necessary, provided functional needs drawing to the high school, designed quality schools and funded a portion of the Community Survey. A roll call vote was then taken by Moulton:

Ott: No

Walters: No

Gunter: Yes

Colbeth: No

Moulton: Yes

Motion to Approve the Hiring of SDS Architects to Finalize the Design of the Six Classroom Addition at the High School failed.

Colbeth moved, with second by Gunther to Approve Kraus Anderson for Construction Management of Six Classroom Addition at the High School. Motion passed unanimously to Approve Kraus Anderson for Construction Management of Six Classroom Addition at the High School. By passing this, Kraus Anderson will obtain bids and select an architect to work on this project.

Colbeth moved, with second by Ott, to adjourn at 9:14 p.m. Motion carried.

Brain Moulton, President

Marie Colbeth, Clerk