

REGULAR MEETING - BOARD OF EDUCATION
SCHOOL DISTRICT OF SOMERSET
July 16, 2012

President Brian Moulton Called the meeting to Order at 7:00 p.m.

Roll Call was taken. Present were Brian Moulton, Marie Colbeth, Michael Connor, Kelly Ott, Tom Walters and Tim Witzmann. Absent was Bob Gunther.

Approval of Agenda Removal 5i from the Agenda. Tim Witzmann moved to approve with amended. Seconded by Mike Connor. Motion carried unanimously.

Groups or Individuals Wishing to Be Heard: Moulton read the rules for this portion of the meeting. No one came forward.

Positive Recognition

The Board recognized 2011-12 National FBLA participants Ashley Duggan, daughter of Brian and Monica Duggan and Jessica Wishard, daughter of Anthony and Joni Wishard as well advisor Gwen Hennessey. Gwen stated the girls were in with many kids and did not make the top ten. She is hoping to incorporate their website into the Somerset School District website. DPI is looking for contributors to web site assessment. Gwen thanked the board for supporting and sponsoring the girls.

Consent Agenda: Colbeth moved, with second by Connor to approve the Consent Agenda:

- A. Approve minutes of the Regular Session of June 18, 2012
- B. Approve Minutes of the Executive Session of June
- C. Approve Payment of June/July Board Bills
- D. Approve Hiring of Robert Hurt as Somerset Elementary School Counselor for the 2012-13 School Year
- E. Approve Hiring of Leslie Kier as Somerset High School Special Education Aid for the 2012-13 School Year
- F. Approve Hiring of Zachary Eichten as Somerset Elementary School Spec Education Aide for the 2012-13 School Year
- G. Approve Hiring of Erin Formella as Somerset High School Social Studies Teacher for the 2012-13 School Year
- H. Approve Resignation of Tammie Wishard as Executive Assistant to the District Administrator as of July 20, 2012
- I. Approve Resignation of Mollie Leiser as Early Childhood Instructor

Motion carried unanimously.

Discussion

Governance Committee (1st Readings) of revisions to the following policies: Reviewed Proposed Changes to Policy JHK-School Wellness. Chair Mike Connor stated review of wellness policy and proposed changes to the organizational and functional charts. These are all first readings and will be brought forward for second reading and approval in August. Questions can be directed to Mike Connor before next month.

Review proposed changes to policies CCA and CCAA organizational and Functional Charts. These are all first readings and will be brought forward for second reading and approval in August.

Teaching and Learning Committee: (1st Readings) of revisions to the following policies: Chair Tim Witzmann stated the committee met on proposed changes and the changes were highlighted. Review 2012-13 proposed Student Handbook changes. Review 2012-13 Proposed Coaches and Advisors Handbook. Received late, question Tim Witzmann had was whether the rubrics were new. It was stated that they were not new and that Mr. Nemecek had brought them in. Bill Roll is adjusting them a bit this year. Tammie Wishard stated they are a good tool. These are all first readings and will be brought forward for second reading and approval in August.

Business Services Committee: Chair Marie Colbeth asked if there were any changes since the last meeting. Superintendent Rosburg stated that no there were not and the last document was still in place. No modifications or changes until next Business Services Meeting. The resignations will be looked at before the next Business Services

meeting. Dave Gerberding noted that there will be a more detailed budget presentation at the Annual Meeting. Review 2012-13 Staffing Plan. Review 2012-13 Preliminary Budget. These are all first readings and will be brought forward for second reading and approval in August.

Superintendent Information: Rosburg stated enrollment has been at 1,628 for a few months. In summer the number fluctuates a bit. Enrollment summary of 2011-12. Tentative Committee meetings for Monday, August 6, 2012 are for the Teaching and Learning Committee, Human Resources and Business Services. There is a board retreat scheduled Monday, July 23, 2012 at Bristol Ridge. CESA 11 is hosting an Administrators Board Meeting on July 30, 2012 at CESA 11. It will be a blended meeting with administrators and board members. It will need to be known this week who will be attending. Superintendent Rosburg stated he will not be able to attend. Mike Connor, Kelly Ott and Tom Walters all stated they will attend.

Board Report:

CESA 11 update from Tom Walters is that one of the CESA 11 air conditioner units has died. All three units will be redone and they are adding a fourth that will be in before the July 30, 2012 meeting. CESA 11 is now hiring employees as contract employees and not as full time as they are adjusting schedules to meet their needs. No Child waiver was discussed and CESA will figure out how this will impact schools.

Community and school involvement update: Bob Gunther at the Seibel Tournament.

Middle School Report: Principal Sara Eichten reported that the middle school had a successful end to the school year, wrapping up the last week with the staff data retreat. Middle school students recently completed their challenges in the new NFL "Fuel up to Play 60 Program," with 75 students involved in the program challenge, which is sponsored by the Wisconsin Dairy Council. Students tracked their food activity and physical challenges; their success enabled the middle school to become a "touchdown" school. Eichten stated applications for grant monies were sent with hopes to help fund the program next year. Summer cleaning and maintenance projects are underway. Some areas of the middle school will also receive a coat of fresh paint. The 2012 Summer School Program is in full swing; Mr. and Mrs. Brad Nemecek have done a great job again of organizing an extensive list of fun classes for kids. The Community Education Valley Fair field trip is scheduled for Wednesday, June 27.

Elementary School Report: Principal Darren Kern is the new principal at the Elementary School. He reported that they are busy with summer school. They are also working on getting ready for the students to come back to school, class lists and welcome back activities. The Strategic Plan Admin Team met and has reshuffled some dates. Darren will send the updated document to the Board of Education once it has been updated.

Business Services & Operations: Business Services Director David Gerberding reported that they are very busy with year-end processes and the auditors will be in the District Office at the end of July. They are working hard at getting the prep work completed and once that hectic piece has been completed they will be getting back to their regular schedules. Tim Witzmann asked about the state level and if there are any legislative changes that will make a difference and also if there were any updates on property values. Also noted was more state aid that is more tax payer friendly.

Pupil Services Report: New Pupil Services Director Shannon Donnelly reported on Special Education, GT and ELL. Brian Moulton welcomed Shannon to the group. Shannon stated she has been on the job for two weeks and one day and is working on getting a handle on the budget. Shannon stated she is overwhelmed by the great office staff. Next year Somerset will be involved in self-assessment and is looking at that now. Tim Witzmann asked if this was a more extensive review of the special-ed programs and Shannon answered that yes, DPI will go into the layers extensively. Such as the IEP's and making sure we are compliant. Tim Witzmann commented on the 60 Minutes program on Autistic children and how they used technology to communicate. It was noted that it changed their lives and that Somerset was doing that here.

Curriculum, Instruction & Assessment Report: Director Trisha Sheridan brief report gave a look at the staff opportunities throughout the buildings for professional development. She also stated that they are getting ready for RtI. There is a website link available if anyone would like to learn more about RtI. Trish stated that there are a lot of staff taking advantage of the programs. Erin Wilson is doing PLTW training and that she had to take a pre-assessment before she was accepted in to the program. Tim Witzmann stated that he is excited about RtI and hopes we can get parents and the community more involved and communicate with them to help in the success of the program. He stated he would like and update on RtI in November.

High School Principal: Shawn Madden provided maintenance updates on the work that was being completed at the high school. The cafeteria tables are in place and the roof repairs are finished from last week. Currently, cement work is being done on the front steps and should be completed in a week. Carpet is new in rooms this week and new desks also this week. Shawn stated the AWSAW legal seminar at the Wisconsin Dells that was attended with Sara Eichten and Darren Kern was a very good seminar. The new building schedules are on a very tight timeframe and need to make sure the teachers are communicated with. There is a lot of change occurring and we need to keep talking about it, change creates challenges.

Middle School Principal: Sara Eichten was unavailable to comment. Lorri Baillargeon stated that things are great and the school is full of kids attending summer school. The last day of summer school is July 20, 2012. Brad and Sandy Nemecek are doing a great job.

Action

Human Resources Committee (2nd Reading): Approve changes/ updates to the Employee Handbook. Mike Connor spoke on behalf of Chair Bob Gunther. Changes and updates are before the committee this evening. Connor moved, second by Tim Witzmann to approve the updated Employee Handbook. The changes were items that were missed through the process – insertion of traditional teacher handbook items, blended process. Motion carried unanimously.

Mike Connor moved to approve with second by Tim Witzmann to approve teacher base wage increase of 2% with base wage distributed equally per fte for the 2012-13 school year. Motion carried unanimously.

Mike Connor moved to approve with second by Tim Witzmann to approve support staff base wage increase of 2% with base wage distributed equally on hourly rates of pay for 2012-13 school year. Motion carried unanimously.

Business Services Committee

Committee Chair Colbeth moved, with second by Kelly Ott to approve the 2012-13 contract with Plunkett's Pest Control. Motion carried unanimously.

Committee Chair Colbeth moved, with second by Mike Connor to approve back pay to Renae Ekstrand in the amount of \$32,962.39 (and to include any additional FICA if necessary). It was stated by Brian Moulton that this case is about five years old. Motion carried unanimously.

Colbeth moved, with second by Witzmann, to adjourn at 7:47 p.m. Motion carried.

Brian Moulton, Board President

Marie Colbeth, Board Clerk