

**REGULAR MEETING OF THE BOARD OF EDUCATION  
SCHOOL DISTRICT OF SOMERSET  
July 18, 2011**

Vice President Brian Moulton called the meeting to order at 7:02 p.m.

Roll Call was taken. Present were Brian Moulton, Catherine Cranston, Robert Gunther, and Mike Connor. Marie Colbeth arrived at 7:05 p.m. Absent were Tim Witzmann and Marin Hansch.

Cranston moved, with second by Connor, to approve the agenda. Motion carried unanimously.

**Groups or Individuals Wishing To Be Heard:** Moulton read off the rules for this portion of the meeting. No one came forward.

**Positive Recognition**

The Board recognized National FBLA Participant Tyler Lindquist, son of Timothy and Rochelle Lindquist. FBLA Advisor Gwen Hennessey introduced Lindquist, stating he represented Somerset very well at Nationals. She said the event provided many opportunities to collaborate with students and teachers. Lindquist said he was able to see what events are planned for next year, which will help him to prepare; he enjoys FBLA as it provides a business environment for students and allows them to set goals. Moulton presented Lindquist with a certificate of excellence, thanking Lindquist for all of his hard work and for representing Somerset.

Meeting recessed at 7:08 p.m. Meeting reconvened at 7:20 p.m.

Connor moved, with second by Colbeth, to approve the Consent Agenda:

- A. Approval of Minutes of the Regular Session of June 20, 2011
- B. Approval of Minutes of the Executive Session of June 20, 2011
- C. Approve payment of June/July Board Bills
- D. Approve Fall 2011-2012 Coaching and Advising Assignments
- E. Approve hiring of Carolyn Spoerl as high school English Lang. Arts Teacher for the 2011-12 school yr.

Motion carried unanimously.

**Discussion**

Facilities Committee: *Middle School Food Service Project Update:* Committee Chair Moulton stated the committee and several administrative staff met at the middle school with Kraus-Anderson last week for an update on the food service area project. Moulton indicated the project is going well, stating all electrical work and venting is in place, and the project is on time and under budget.

Teaching & Learning Committee: At Committee Chair Cranston's request, Trisha Sheridan summarized the meeting, stating the committee reviewed Compass Learning and Rosetta Stone pilot projects. The committee agreed to continue the Compass Learning project, but discontinue the Rosetta Stone pilot project. Sheridan stated reasons for not continuing with Rosetta Stone included the high annual cost which did not merit the purchase in a year of budget cuts, the contract agreement and licensing with Rosetta Stone which was building specific only, and the pilot project did not satisfy language requirements or WI-DPI requirements, therefore could only be used as a supplemental and enrichment activity.

Governance Committee (1<sup>st</sup> Readings): Committee Chair Connor stated tonight's policies are being brought forward as a first reading and include a new Advertising Policy, which will help the district in fundraising efforts, as well as Policy JEB Entrance Age; Policy JEB-R Early Admission to Kindergarten or First Grade; Policy IKFAA High School Graduation Requirements; Policy IKFAA-R1 Process for Appealing; Policy IKFAA-R2 Process for Remediation; Policy IKF Basic Reading as a Graduation Requirement; and Policy KG Facility Use.

Board/Administration Retreat: Rosburg stated one goal came out of the retreat; this goal and its actions steps will help to improve student achievement and is in line with the 2011-16 Strategic Plan.

**Superintendent's Report:** Superintendent Rosburg stated the enrollment summary for the 2010-11 school year was provided for board review and compares enrollment numbers for the entire 2010-11 school year to past

school years. Rosburg went on to report committee meetings tentatively slated for Monday, August 1, 2011, are Business Services Committee and Teaching and Learning Committee. Cranston stated the Annual Joint PAC/Board Member Meeting will be held that evening at River Falls High School and is planning to attend the meeting with two other board members. Board members agreed to reschedule the committee meetings to Monday, August 8, 2011 in lieu of the Joint PAC meeting.

**Board Report:**

CESA 11 Update: Cranston reiterated the August 1<sup>st</sup> CESA meeting from the previous conversation. She stated that anyone who was interested in attending should e-mail her. Cranston stated the keynote speaker is from STAR Academy. CESA asks that each CESA board member bring as many people from the district as possible to expose them to the information.

Community & School Involvement: Moulton attended the Robert Seibel Golf Tournament today, stating it was another well-attended tournament. Gunther would like to set up a casual get together with community members to include a combination of employees and staff. Cranston agreed. Gunther and Cranston will look at dates and will post the information in local resources.

**High School Report:** Principal Shawn Madden provided a follow up to the art department's presentation from last month. Madden stated the high school offers nine art courses. Madden stated the program saw an increase of 83 students during 2010-11 school year; six of the art courses had increases in student numbers; three courses did not. With regard to building maintenance, Madden stated the maintenance crew will repair the roof and drainage areas, as well as place new carpet in some classrooms. The maintenance crew is working hard and Madden said he is privileged to have such a wonderful maintenance staff at the high school.

**Middle School Report:** Principal Sara Eichten reported on several items with regard to the middle school including total middle school enrollment, which she said was very close to what the numbers were at this time last year. She went on to report that on August 10<sup>th</sup> several middle school teachers will attend a presentation at WITC with speaker Kelly Gallagher. Mr. Gallagher's presentation is with regard to comprehensive writing and reading for students. Eichten ended her report stating there are minor staff changes occurring this year including the addition of one 6<sup>th</sup> grade tech class which will be taught by Eric Olson.

**Elementary School Report:** Principal Cherrie Wood said the building maintenance and cleaning crew have been busy and progress is coming along well. The emergency steering committee met on ideas for updating and improving the district emergency management manuals which will be ready to go when school starts. All elementary teachers but four have been to Responsive Classroom training. Wood stated all elementary teachers attend a meeting each morning during the school year that incorporates all the "Qualities for Life" traits and address issues that are going on in the classroom. Wood stated support staff receives Responsive Classroom training.

**Business Services & Operations Report:** Moulton welcomed new Director of Business Services and Operations, David Gerberding, to his first regular board meeting. Moulton stated the board is looking forward to working with Gerberding in his new capacity. Gerberding said he is becoming acclimated to the staff, and is being trained on the financial software which is different than what he has used in the past. Gerberding went on to report the cash flow information presented was prepared prior to his arrival in the district. He said Business Services will continue to provide this report and any others that come up with regard to the school district. The Business Office is getting ready for the annual audit as well as preparing for the return of staff and students and new staff orientation.

**Pupil Services Report:** Director Darren Kern's report provided project updates stating this is the final year to prep for full Response to Intervention implementation; the district has been working on this for two years and has made good progress. The final model will be formed in September. The 2011-16 Strategic Plan was approved by the Board of Education and the admin team is in the process of identifying which pieces can be completed this year and assigning responsibility and timelines for the tasks. The administrative staff has been

attending PLC training which focuses on improving student testing results. Kern's report also stated the school district is helping to collect school supply contributions for homeless students as homelessness in the area continues to rise.

**Curriculum, Instruction & Assessment Report:** Director of Curriculum and Instruction Trisha Sheridan provided a 2010-11 District Assessment Report which summarized all of the projects and work that is being done in C&I. Sheridan stated the first page includes definitions noting the district is moving from MAPs testing to Performance Series testing. The following pages have testing results including state and local data. Getting students involved with their test data is a goal for the district this year.

## **Action**

### **Facilities Committee**

Moulton moved, with second by Colbeth, to approve the proposed Cross Country course. Board members agreed they liked the layout of the course. Motion carried unanimously.

Moulton moved, with second by Gunther, to approve replacement of three remaining athletic poles & fixtures, and install additional fixtures if needed. Moulton said all four of the poles are going to be replaced, and that the district's insurance company will replace one of them. The district is also looking at possibly replacing the lights and location of the lights. Two of the poles were rotted, the other pole was questionable. Motion carried unanimously.

### **Teaching and Learning Committee (2<sup>nd</sup> Readings)**

Cranston moved, with second by Connor, to approve the 2011-2012 Student and Teacher Handbooks. Motion carried unanimously.

Cranston moved, with second by Colbeth, to approve the modification of the district Cheerleading Program for the 2011-12 school year to include only home and away football games. Colbeth stated she was not comfortable with having to have an advisor at all cheerleading practices. Rosburg stated not having supervised practices is a liability issue. Cranston said some students she spoke with are interested in a dance line. Madden stated there will be a dance club this year. Motion carried unanimously.

### **Governance Committee (2<sup>nd</sup> Readings):**

Connor moved, with second by Cranston, to approve Policy JHCA-R, Automatic External Defibrillator Use Guidelines. Motion carried unanimously.

Connor moved, with second by Colbeth, to approve Policy IHA, Academic Honesty Policy. Madden stated an overview of this policy will be discussed with students this fall. High school teachers will also meet with students about plagiarism, forgery, cheating, etc. Motion carried unanimously.

Connor moved, with second by Cranston, to approve Policy IHA-R, Academic Honesty Guidelines. Connor stated the guidelines include detail and disciplinary action from the Academic Honesty Guidelines. Motion carried unanimously.

Cranston moved, with second by Connor to adjourn at 8:18 p.m. Motion carried.

Brian Moulton, Vice President

Catherine Cranston, Clerk