

REGULAR MEETING - BOARD OF EDUCATION
SCHOOL DISTRICT OF SOMERSET
July 15, 2013

President Brian Moulton Called the meeting to Order at 7:00 p.m.

Roll Call was taken. Present were Brian Moulton, Marie Colbeth, Michael Connor, Bob Gunther, Tom Walters and Tammie Wishard. Kelly Ott was absent.

Gunther moved, with second by Connor, to approve the agenda as presented. Motion carried unanimously.

Groups or Individuals Wishing to Be Heard: Moulton read the rules for this portion of the meeting. No one came forward.

Project Updates: *Review IT Report with Elert and Associates:* Wendy Chretien from Elert and Associates presented the finding of the IT study they have recently completed. Wendy opened by stating the district was doing well, all things considered and the proposed plans were looked at and the district is on track. The review that was completed looked at and included the following: Downtime Assessment, Equipment Life Cycles, District-Wide Wireless Capacity, Bring Your Own Device, Virtual Classroom Solutions, Email Management and Service Solution Options, Network Filtering and Security, Cabling Infrastructure and Telecommunications Rooms, Classroom Technology Systems, Building PA Systems and Premise Video Security Systems. She highlighted that the district is set up very securely and the network filtering is where it should be. Also discussed was the hand held devices and that the district, along with many other districts does not have a formal policy or guidelines around this and policies and guidelines should be written. Also discussed was the cabling and infrastructure as there is no grounding and this could be a potential hazard. Wendy thought the district should invest in grounding for the safety of people and equipment as well as looking at cooling and ventilation. Security systems were discussed along with the actions Elert felt would be appropriate. The board thanked Wendy for her time and informational presentation.

Review of Referendum Projects with John Huenink of Kraus Anderson: Heunink provided an-overview of the referendum budgets and projects as they stand to date. Heunink shared that the project is currently under budget by \$320,000.00. The bids have been received and they were all very good. Many of the alternate bids are included in the projects and several alternate bids may be included in the overall project. There is an overall contingency budget of 4% built into the budget which equates to approximately \$470,000.00. In the past, most projects have not needed to use much of the contingency funds. President Moulton asked Heunink if they had run into any surprises and Heunink responded that they had not. Huenink also spoke of the middle school's gym floor and how that when it was built in 1975 there were not vapor barriers. Gunther asked if the district would be eligible for energy rebates, Heunink will research this and report back to the district. He did state that the LED lighting would be the largest part of the savings.

Approve Funding Plan for IT Data Center and Alternate Bids: Superintendent Rosburg spoke of the original referendum budget and that there were funds for IT infrastructure (\$293,000) and room expansions (\$66,000) included. Knowing that we are currently under budget, the recommendation before the board is to approve the IT Infrastructure, Data Center and alternate bid items not currently funded to include a portion of the high school roof with the available referendum budget funds. With the understanding that the funds would not be spent until the referendum projects were 60-70% completed. Walters asked if there were bids for these items in hand as of now. Rosburg replied that the bids as of now were rough and should this be approved, bids would be obtained and finalized. Gunther then asked if the alternate bids were prioritized. Rosburg explained that they were prioritized in this order: 1) Glycol in the cooling systems (this is a cost savings, hence the first priority) 2) mezzanine 3) tile in multi-purpose room 4) high school roof (this would start the cycle of the roof replacement). Walters asked if a bid could be obtained for the grounding systems, Rosburg addressed this by stating he will get quotes/prices on it. Colbeth moved, with second by Connor to Approve Funding Plan for IT Data Center and Alternate Bids to Include Grounding and Cooling. Motion Passed Unanimously.

Positive Recognition

The Board recognized Meg Farrington, Speech Pathologist on her retirement from the school district at the end of the 2012-13 school year. Superintendent Rosburg thanked Miss Farrington for her years of service, mentoring and always being a positive advocate for students. Rosburg also thanked her for helping to shape him as the leader he is today. Farrington then introduced her husband who was in attendance at the meeting. The board then recognized Brad and Sandy Nemeč for their work and dedication to the district and the summer school program which they have facilitated for many years and spent much time making it the great program it is today. Rosburg also thanked them for their work on RtI in the summer months. Mr. Nemeč was also thanked by Rosburg for filling in as the high school principal starting in November of the past school year. Mrs. Nemeč was recognized and thanked for her 25 years of service to the district. Her photo and name have been added to the Silver Spartan frame that is displayed at the district office.

Meeting was recessed at: 7:56 p.m. and reconvened at 8:11 p.m.

Consent Agenda: Colbeth moved, with second by Connor to approve the Consent Agenda:

- A. Approve Minutes of the Regular Session of June 17, 2013
- B. Approve Minutes of June 18, 2013 WCEA Teachers' Negotiation Meeting
- C. Approve Payment of June/July Board Bills
- D. Approve Resignation of Sherri Hosley as Special Education Aide
- E. Approve Resignation of Jeremy Kerg as High School Guidance Counselor
- F. Approve Resignation of Paloma Rodriguez Crotty as ELL Aide
- G. Approve Resignation of Julie Richter as Elementary School Health Care Provider
- H. Approve Open Enrollment Exception In to Somerset
- I. Approve Open Enrollment Exception In to Somerset

Motion carried unanimously.

Discussion

Governance Committee: Review Policy Review and Update Process and Timeline: Chair Mike Connor explained that Stu Waller of Neola began the process of the policy review and update policy that will be used over the next ten to twelve months as the district works to update all policies. Review Neola's Board By-Laws and Administration Policy Templates: At the first meeting on July 1, 2013 work began on the bylaws. The next meeting is scheduled for August 12, 2013 at which time the 1000 series will be started.

Business Services Committee: Chair Marie Colbeth asked Dave Gerberding, Director of Business Services and Operations, to review the 2013-14 Budget Items. Gerberding gave an overview of the recent meeting with JA Counter. A meeting will be scheduled prior to the next board meeting with JA Counter at which the school board will be invited to attend. Gerberding spoke of the health and dental renewals and that JA Counter is currently bidding dental and waiting for the background checks to come back on this. The budget hearing will take place on September 9, 2013 as part of the Annual Meeting.

Facilities Committee: Chair Tom Walters briefly spoke of the referendum projects. The projects were addressed in detail with John Huenink earlier in the meeting. There were no other questions or concerns.

Superintendent Information: Rosburg stated enrollment is currently at 1,659 which is the same as it was in June. There will be committee meetings scheduled for August 5, 2013. The next Neola Policy Review Meeting will be August 12, 2013 at 5:30 p.m.

Board Report:

Tom Walters provided a recap from the last CESA 11 meeting he attended. Walters explained that CESA is purchasing vehicles for staff to use versus paying mileage. A bid has been received by CESA 11 to purchase a larger vehicle to

accommodate staff that needs to transport equipment. Walters also reported that two new members were sworn in at the last meeting. On July 18, 2013 CESA will be hosting the Joint PAC/Board meeting, board members are invited to attend.

Community and School Involvement: Colbeth spoke of some community projects that the students at St. Anne's are working on as part of their Summer Stretch program. It may be a good opportunity for the high school students here to participate in as well to help them earn community service hours. Colbeth also mentioned she thought Baldwin high school was offering physical on campus for students. High School Principal Chris Moore will follow up on this.

Directors' and Principals' Reports: Trisha Sheridan, Director of Curriculum Instruction and Assessment, spoke of how busy staff members are this summer despite not having students on campus. Sheridan recapped that eleven teachers and administrators attended the three day PLC at Work Institute which took place in Minneapolis. Sheridan also thanked 3M for the very generous PLTW grant. The funds will be used to start a robotics club as well as purchasing additional materials for the PLTW engineering courses.

Action

Human Resources Committee (2nd Reading): Moulton moved with Second by Connor to Approve Changes/ Updates to the 2013-2014 Teacher/ Student Handbooks. Motion Passed Unanimously.

Moulton moved with Second by Walters to Approve Tentative Agreement for Teacher Wage Increase per the Closed Session Recommendation. Motion Passed Unanimously.

Moulton Moved with Second by Connor to Approve Negotiation Strategies for Other Employee Groups per Closed Session Recommendation for Wages. Motion Passed Unanimously.

Teaching and Learning Committee: Wishard moved, with Second by Colbeth to Approve updated 2013-2014 School Year Calendar. Motion Passed Unanimously.

Colbeth moved, with second by Walters, to adjourn at 8:30 p.m. Motion carried.

Brian Moulton, Board President

Marie Colbeth, Board Clerk