

**REGULAR MEETING - BOARD OF EDUCATION**  
**SCHOOL DISTRICT OF SOMERSET**  
**January 21, 2013**

Board President Brian Moulton called the meeting to order at 7:00 p.m. Roll Call was taken. Present were board members Kelly Ott, Brian Moulton, Robert Gunther, Mike Connor and Tom Walters. Absent were Marie Colbeth and Tim Witzmann.

Connor moved, with second by Gunther, to approve the agenda. Motion carried unanimously.

**Groups or Individuals Wishing To Be Heard:** Moulton read off the rules for this portion of the meeting. No one came forward.

**Positive Recognition of Spartan Silver Ring Award Recipients:** The board recognized two Spartan Silver Ring Award recipients (for 25 years of service at Somerset School District): Mary Anne Crawford and Sarah Praschak. Superintendent Randy Rosburg thanked each of them, stating they are valued instructors who bring quality and enhancement to education in Somerset. Crawford and Praschak both commented on how much they enjoy teaching at the Somerset School District and what a positive community they are a part of. Moulton presented each instructor with a certificate of recognition, stating they all have made a big difference in students' lives.

The board recognized Somerset School District's adult school crossing guards including Tabitha Dusek, Zac Eichten, Heather McConaughy, Garrison Jepsen, Cassandra Peterson, Charlotte Russell and Denise Siggins. President Moulton stated that, every day and no matter the weather conditions, the crossing guards are outside making sure kids get to school safely. Crossing guards are valuable for the school district especially during the hours when it is very dark and cold outside. Each of the crossing guards were presented with a certificate of appreciation, thanking them for their commitment to safety.

Superintendent Rosburg introduced Nancy Dressel, present in the audience, as a candidate for the April 2, 2013 School Board Election.

The meeting was recessed at 7:07 p.m. and reconvened at 7:23 p.m.

Gunther moved, with second by Connor, to approve the Consent Agenda:

- A. Approve Minutes of the Regular Session of December 17, 2012
- B. Approve Minutes of the Special Session of January 7, 2013
- C. Approve Minutes of the Special Session Meet and Greet of January 14, 2013
- D. Approve Minutes of the Special Session of January 14, 2013
- E. Approve payment of December/January Board Bills
- F. Approve Early Graduation for Presley Neubarth at the End of Term 2 of the 2012-2013 School Year
- G. Approve 2013-2014 Somerset Open Enrollment Chart
- H. Approve the 2013-2014 Master School District Calendar
- I. Approve Open Enrollment Exception Out to New Richmond

Discussion ensued as to the removal of the following items from Consent to Action:

- A. Approve Minutes of the Regular Session of December 17, 2012
- F. Approve Early Graduation for Presley Neubarth at the End of Term 2 of the 2012-2013 School Year
- I. Approve Open Enrollment Exception Out to New Richmond

Gunther moved with second by Walters, to amend the earlier motion and to approve the consent agenda with the exceptions of items A, F and I as listed above, moving them from Consent to Action.

**Information**

Superintendent Rosburg stated student enrollment is 1,624 which is up slightly with five more students from last month. Rosburg said the dates of the upcoming committee meetings for February 4, 2013 include Governance, Business Services and Facilities. The dates of Parent Teacher Conferences in February are: February 5<sup>th</sup> and 7<sup>th</sup> at the Elementary School, February 19<sup>th</sup> and 21<sup>st</sup> and the Middle School and February 12<sup>th</sup> at the High School. Conferences are a good time for the Board of Education to be available to answer questions and be available to the

community. Rosburg asked Board member which dates would work for them to attend. The schedule of who will be in attendance is as follows: Ott will be at Elementary School on February 5<sup>th</sup> and 7<sup>th</sup>, Moulton will be at the High School on February 12<sup>th</sup> and the Middle School on February 19<sup>th</sup>, and Gunther will be at the High School on February 12<sup>th</sup>. Mike Connor is planning to be in attendance at all of the conferences. Rosburg reminded the Board that there needs to be three or less in attendance so as not to create a quorum. Rosburg then spoke of the Referendum Talking Points document which was in draft form and all of the board should have. Rosburg asked if there were questions or comments to which there were none. Rosburg will resend the document to all board members.

**Board Report: CESA 11 Update:** Walters spoke of his attendance at the last CSA meeting which was held on January 10, 2013. Due to the inclement weather, Walters stated the meeting was shorter than normal. Walters spoke of an opportunity for artwork from the students of Somerset to adorn the walls at CESA for a period of 6 weeks at a time. Walters will obtain the specifics of this at the February 7th meeting and present them to the principals.

*Community and School Involvement:* Connors and Walters spoke of the Meet and Greet session which was held on January 14 at the Somerset Public Library. Moulton commented that it would have been nice to see more people in attendance. Walters would like to see more notice given to these sessions and use numerous outlets to let the community know of these meetings. Moulton replied that he is open to other forms of communicating these meetings out to the public. Ott reiterated the fact that we need more people at these meetings and that the word is not getting out to the public on these types of meetings.

*WASB Resolutions:* Walters will be voting on WASB Resolutions at the WASB Conference in Milwaukee this week. Rosburg asked the board to please give input to Walters should they have specific comments on how they would like Walters to vote.

**High School Report:** Student Council Representative Grace Becher stated the student council has been very busy and productive. Members recently had a loose change and diaper drive in which the proceeds were donated to Grace Place. The Student Council also had a Pay it Forward project and an Ugly Apparel Day in which both had a great turnout. Polar Days planning continues for mid-February for events as well as freshman and sophomore fundraising events. Becher addressed the issues the students are having with VMware. This is the virtual software that allows students to work at any desktop. There has been a great deal of time lost due to the technical issues they are experiencing with this.

**Directors' and Principals' Report:** President Moulton asked Superintendent Rosburg to explain the new Google document that is being used to capture the Directors' and Principals' Reports. Rosburg answered that is a good tool to use and if there were questions to please ask them now. Rosburg also stated that the form could be modified if necessary. Gunther stated that he liked the new form and that it is working. Middle School Principal Sara Eichten said the collaboration is good and it eliminates redundancies.

## **Action**

**Teaching and Learning Committee:** Approve Modifications to the High School Master Schedule for 2012-2013 and 2013-2014 with the Exception of the RtI 2A Intervention Class. In Committee Chair Witzmann's absence, Superintendent Rosburg explained the motion coming out of committee needs clarification as to what makes best sense for the board. Rosburg reiterated that the recommendation is being brought forward with the exception of the RtI 2A Intervention Class and the class idea may be best to be pursued once we know of the budget and staffing details.

Ott moved, with second by Walters to move to discuss. Ott stated that she is part of the Teaching and Learning Committee and this should have been approved as it was in committee. Ott would like this to go back to committee as Witzmann and Colbeth (members of teaching and Learning Committee) were both absent at this meeting. Ott asked Rosburg why we do not have a budget for RtI if it is needed. Rosburg answered that this makes sense to support if the budget and staffing levels are there for it later this spring or summer. Ott asked Trish Sheridan,

Director of Curriculum, Instruction and Assessment, what she thought. Sheridan replied that RtI is doing great things and that time is needed to train the staff on the details of this and that there are many ramifications to adding RtI 2A as a class. Acting High School Principal Jen Grambort explained the teacher to student ratio at the high school and that they are looking at a more efficient way to address the needs of RtI. Grambort also stated that the teachers love doing the work of RtI and is not at the point sure if adding the RtI 2A Intervention Class is the answer. Walters then asked Rosburg if an aide could run a study hall, freeing up time for the teachers. Rosburg replied that aides can run a study hall. To this Grambort added that there are currently between 40-50 students per study hall and if aides could be used as a resource to facilitate the running of study halls that teachers could then use the time to work on the behavioral tasks. Gunther added that going into approving the High School Master Schedule there could be changes. Rosburg explained that another topic of discussion is when a student could be removed from RtI before the nine week class period is up or on the flip side when the RtI takes longer than the time period allotted. Ott added that she does not like it when the issue gets down to dollars and she is also looking at how does this become a class with a credit offered. Rosburg stated he is concerned with a timeframe of February in which this would be an agenda item once again as there were questions as to whether this would be feasible for the rest of 2012-13. He also added that it is the decision of the board as to whether they want to bring this back for discussion at the February board meetings. Connors asked if the schedule could be approved without the exception. Rosburg stated the current motion includes the class. The motion on the floor includes this class. Ott and Walters both amended this motion to be reflective of how it is now written on the agenda; to not include the RtI class at this time.

A Roll Call Vote followed:

Walters: Yes

Connor: Yes

Moulton: Yes

Gunther: Yes

Ott: Yes

Roll Call vote Passed unanimously with the Approve Modifications to the High School Master Schedule for 2012-2013 and 2013-2014 with the Exception of the RtI 2A Intervention Class. Ott requested a discussion on resources for the RtI class go back to committee for discussion.

**Kraus Anderson:** Moulton moved with second by Gunther to Approve Funding Schematic and Design Development Drawings in an Amount not to exceed \$85,000.00. Ott stated she is not in favor of doing this until the referendum is passed. Walters agreed and added that this is a lot of money to spend should the referendum not pass. John Heunink from Kraus Anderson was in attendance and added that delaying the approval of Schematic and Design Development Drawings could then possible delay the project 9-10 months. Gunther asked Heunink if ratifying this after the April referendum vote, would the contractors already have their jobs lined up and be full. Heunink stated that this could be a possibility but no so much a concern as inflation. Ott questioned Heunink as to how long it would take to come up with a design to which Heunink responded five months as the goal per Heunink would be to start the project in June. Ott asked about the references to which Rosburg responded he has them and calling of the reference can now begin. Walters stated he thinks the voters should decide and this should be held back as \$85,000.00 is a large amount of money to be spent. Heunink responded to this by adding that approximately 30% of school districts approve the pre-design and he would be happy and willing to proceed with the choice the board makes. Walters then asked Heunink how confident he is that the referendum will pass, Heunink responded that he could not answer that question but the vibe in the community seems to be positive. Heunink also added that if the community does vote no, the need does not go away.

Roll Call Vote was taken to Approve Funding Schematic and Design Development Drawings in an Amount not to exceed \$85,000.00.

Connor: Yes

Moulton: Yes

Gunther: Yes

Ott: No

Walters: No

**Approve Minutes of the Regular Session of December 17, 2012:** President Moulton motioned to Approve Minutes of the Regular Session of December 17, 2012. Motion seconded by Ott. Walters stated that Colbeth (absent at this meeting) wanted to see references. Walters believes Michael David from Nexus dropped this item, not the board and reiterated that he wants to see references. Walters stated that he is not in agreement with what was stated by McKinstry. Tom expressed his concern as he believes what McKinstry implied was that they will pay any shortcomings from the performance contracting. Tom's interpretation after reading contracts that he saw is that this is not the case and McKinstry may need to come back. Heunink responded that his interpretation of it is that McKinstry stated this is another way to fund a project. Heunink then stated he went this route to save money for the district. Connor expressed that having project management is like having a general contractor and if we had one, they would be choosing the subcontractor. Heunink added that he has a nineteen year history with Nexus and he truly wants to do what is best for the district and the community. Ott then added that her goal on the board was for everything to go out for bid and that her feeling is the referendum amount is a lot of money. She would like there to be a board policy in place that stated everything should go out for bid. Heunink replied to Ott that he understands her concerns and that there are many bids yet to come in.

Roll Call Vote was taken to Approve Minutes of the Regular Session of December 17, 2012:

Gunther: Yes  
Moulton: Yes  
Connor: Yes  
Walters: No  
Ott: No

**Approve Early Graduation for Presley Neubarth at the End of Term 2 of the 2012-2013 School Year:**

President Moulton motioned to Approve Early Graduation for Presley Neubarth at the End of Term 2 of the 2012-2013 School Year. Motion seconded by Connor. Rosburg stated that Matt Steffek, Alternative Education Instructor, followed the correct process to bring this to the board. The student that is requesting early graduation has satisfied all requirements and Board Policy in this regard.

Roll Call Vote was taken to Approve Early Graduation for Presley Neubarth at the End of Term 2 of the 2012-2013 School Year.

Walters: No  
Connor: Yes  
Moulton: Yes  
Gunther: Yes  
Ott: Yes

**Approve Open Enrollment Exception Out to New Richmond:** President Moulton motioned to Approve Open Enrollment Exception Out to New Richmond. Motion seconded by Gunther. Walters asked if letting students Open Enroll out of the district would have any impact on the classes that Somerset offers. Rosburg answered that for this semester there would be no impact at all. Rosburg reiterated, with agreement from Connor that this request is within state statutes.

Roll Call Vote was taken to Approve Open Enrollment Exception Out to New Richmond.

Moulton: Yes  
Ott: Yes  
Walters: Yes  
Connor: Yes  
Gunther: Yes

**Move to Executive Session in Accordance with Wis. Statutes 19.85 (1), (c) for the purpose of discussing performance of the district administrator.** Walters moved with second by Ott to move to Executive Session. All voted yes in roll call vote to move to Executive Session at 8:35 p.m. Discussion was held on the district administrator's progress. Support was given to keep focus on the strategic plan and district goal while continuing to enhance communication with all publics. All voted yes in roll call to come out of Executive Session at 9:44 p.m.

Gunther moved, with second by Ott to adjourn at 9:45 p.m.

Brian Moulton, President

Marie Colbeth, Clerk