

REGULAR MEETING - BOARD OF EDUCATION
SCHOOL DISTRICT OF SOMERSET
January 17, 2011

Vice President Brian Moulton called the meeting to order at 7:01 p.m. Roll call taken. Present were Moulton, Catherine Cranston, Robert Gunther, Mike Connor, Marie Colbeth and Marin Hansch. Tim Witzmann was absent.

Board noted the request for an amendment to the Consent portion of tonight's agenda in point #E to read, "Approve resignation of, and transition plan for, Robert Avery, Director of Operations and Business." Colbeth moved, with second by Connor, to approve the amended agenda. Motion carried unanimously.

Groups or Individuals Wishing To Be Heard: Moulton read off the rules for this portion of the meeting. No one came forward.

Positive Recognition

The Board also recognized the district's adult school crossing guards including Sheri Cunningham, Cody LaVenture, Gerald LaVenture, Tyler LaVenture, Heather McConaughy, Michelle Perry, and Julie Schultz. Moulton read from state's proclamation regarding adult school crossing guard week. Rosburg thanked the crossing guards stating they provide a valuable service for students. Moulton provided the crossing guards with a certificate of recognition, thanking them for all they do to help keep students safe.

Meeting was recessed at 7:05 p.m. and reconvened at 7:20 p.m.

Cranston moved, with second by Connor, to approve the Consent Agenda:

- A. Approval of Minutes of the Regular Session of December 20, 2010
- B. Approve payment of December/January Board Bills
- C. Approve hiring of Zach Stevens, K-4 Special Education Teacher, for the 2010-11 school year
- D. Approve hiring Monica Duggan as the .5 FTE Secretary for the Curriculum, Instruction, & Assessment Mgr.
- E. Approve resignation of, and transition plan for, Robert Avery, Director of Operations and Business
- F. Approve CESA 11 Cooperative Shared Services Contract for 2011-2012
- G. Approve 2010-11 Spring coaching and advising assignments

Motion carried unanimously.

Discussion: Business Services Committee: Rosburg spoke on behalf of the committee chair, stating the budget forecast was conservative, and that—although there could be a deficit—this was just a forecast model from Madison. Rosburg stated other variables will come into play.

Governance Committee: Connor said the "Policy for School Aged Parents" was being reviewed and revised to keep the district in compliance with state guidelines.

Superintendent's Report: Superintendent Rosburg provided an enrollment update, stating the school district saw a slight decrease in enrollment since last month's report, however enrollment continues to be higher than during this same time last year. The district received a \$2,156.00 rebate check from Focus on Energy. Committee meetings tentatively slated for Monday, February 7, 2011, include Governance and Facilities Committees. Rosburg ended his report stating several staff will attend the state education convention in Milwaukee this week. Cranston indicated she is interested in attending next year, but not for the entire conference.

Board Report: CESA 11 Update: Cranston reported on distance learning, stating the CESA 11 Board would like to have another distance meeting on Thursday, February 10 at 7:00 p.m. in the Somerset High School Library. Northern Lights person presented virtual field trips. Somerset will be adding distance learning classes next year. CESA has presented an audit report of recent activity and found no major compliance concerns. Victor Drost was hired as CESA 11's new business manager. **Community and School Involvement:** Hansch attended Somerset school holiday concerts, stating it was enjoyable to see the dedication of staff and involvement of students. Colbeth stated she would like to see the school do a do a better job of promoting school events. Hansch also attended a legislative meeting with Rosburg regarding the state budget. Hansch encouraged everyone to contact their

legislators as they want to hear from constituents as try to work out the state budget shortfall. Cranston stated Somerset High School hockey players continue to donate their time to help her out on Wednesday nights with children learning to skate.

High School Report: Student Council Representative Amanda Kirk provided a report of student happenings at the high school. She said Student Council is in the planning process of creating Polar Days week which will take place in February. She stated activities will be similar to Homecoming week, and will end with a dance/activity night. There will also be a mitten tree for a local shelter. High School Principal Shawn Madden was unavailable to report, however, Superintendent Rosburg provided a brief recap of activities at the high school including Student of the Month awards and the recent certification award at the high school for Project Lead the Way.

Middle School Report: Middle School Principal Sara Eichten reported the middle school recently received a \$1,000 donation from the Doar Foundation for books at the middle school library. This is the seventh year the donation has been given to the middle school. Eichten stated the donation will be split between the purchase of new fiction and non-fiction books for the library collection. The Playground Committee is re-convening this week to plan their next fundraiser for "Pledges for the Playground." The middle school completed a second round of MAP testing; teachers will share testing information with parents at conferences in February. Students will also set individual math/reading goals based on their progress this year and where their target is for spring testing. The Assessment Committee will be talking about learning targets with staff this month

Elementary School Report: Rosburg provided the elementary report for absent Principal Cherrie Wood. Rosburg stated the Star Lab traveling exhibit made its way to the elementary school to visit with 2nd grade students to experience the constellations. Students in 1st through 4th grades took the MAP test in reading. Some individual class groups also took the MAP math assessment. Test results will be available for teachers by the end of the week. Jr. Kindergarten through 2nd grade teachers will spend time looking at Common Core Standards in mathematics. Teacher representatives in grades 3 and 4 will have a similar opportunity in February. Information received will be shared with team members in preparation for work to align instruction with standards. First grade students will present "Readers Theatre" to family and friends. Second grade will be presenting puppet plays for family and friends. Elementary parent/teacher conferences are scheduled for February 8th and 10th. Board members were invited to check out the E-books or Podcasts created by 1st, 2nd, and 4th grade students on the district's web page in the elementary school section.

Business Services & Operations Report: Director Bob Avery was unavailable to report this evening, however, Rosburg reviewed information from the Business Services & Operations monthly report for the board, including the 2011-12 Budget Development, and cash flow report. Also included in the business report was a comment from Avery regarding his resignation from the position Business Services & Operations Director.

Pupil Services Report: Pupil Services Director Darren Kern was unavailable this evening, however Rosburg provided a summary report indicating the annual assessment known as "Access for ELL" testing was underway, the hiring this evening of Zach Stephens, new K-4 special education autism teacher, and the continuation of co-teaching models. Rosburg ended the report stating the Pupil Services Department is excited to report that 6th grade Advanced Reading class will be expanded for gifted/talented students.

Curriculum, Instruction, & Assessment Report: Manager Trisha Sheridan provided a report on the Student Tracker system, stating the system is a service which provides postsecondary enrollment and completion data on high school graduates at no cost to the district (per an agreement between the Wisconsin Department of Public Instruction and the National Student Clearing House). The tracking system gathers data from student FAFSA's, financial aid, and credit card applications. The district has recently begun to take advantage of the opportunity to gauge the college success of its high school graduates. Sheridan indicated the district received its first tracking report on graduating classes of 2006 through 2010, as she presented the findings to the board. With the tracking system, staff can view the percentage of district students from each class who enter college after high school including the institution type, location, and level. Staff can also follow the graduates to track what percentage of those students graduate from college, return to the institution, or stop attending over the following years. District

staff will dissect the numbers to look at trends, and will share the data with high school counselors and other stakeholders soon. This type of tracking information will be required by the federal government in the near future.

ACTION

Business Services Committee

Colbeth moved, with second by Cranston, to approve Key Benefit Concepts to perform an Actuarial Study for a fee not to exceed \$5,300.00. Colbeth stated this is something the school needs to do, and it will provide beneficial information to the district. Motion carried unanimously.

Teaching and Learning Committee (2nd Reading)

Cranston moved, with second by Colbeth, to approve the 2011-2012 High School Course Offering book. Motion carried unanimously.

Governance Committee

Connor moved, with second by Colbeth, to approve revisions to Policy EBCD Emergency School Closings and Delays. Connor indicated the changes to this policy were with regard to air and/or wind chill temperatures, with acceptable school delayed starts or closings. Motion carried unanimously.

Facilities Committee

Moulton moved, with second by Cranston, to approve the Somerset Middle School Food Service Remodel Project layout 2B at a cost not to exceed \$450,000.00. Moulton stated the committee met at the middle school last week and reviewed three remodeling options while touring affected areas. Moulton stated it made sense to go with option layout 2B not only because of cost, but also because the option would not cause a disruption to the main corridor. Hansch added the remodeling will enable the kitchen to be more energy efficient. Motion carried unanimously.

Cranston moved, with second by Hansch, to approve the 2011 WASB Delegate Assembly recommendation of 2011 WASB Resolutions. Motion carried unanimously.

Colbeth moved, with second by Hansch, to adjourn at 8:17 p.m. Motion carried.

Brian Moulton, Vice-President

Catherine Cranston, Clerk