

REGULAR MEETING - BOARD OF EDUCATION
SCHOOL DISTRICT OF SOMERSET
February 17, 2014

Board President Brian Moulton called the meeting to order at 7:01 p.m. Roll Call was taken. Present were board members Brian Moulton, Mike Connor, Tom Walters, Marie Colbeth, Tom Walters and Tammie Wishard. Absent was Bob Gunther.

Ott moved, with second by Walters, to approve the agenda. Motion carried unanimously.

Groups or Individuals Wishing To Be Heard: Moulton read off the rules for this portion of the meeting, no one came forward.

Positive Recognition: The Board recognized 2014 Salutatorian, Malia Triebold, daughter of Mark Triebold and Michele and Paul Roycraft. Principal Moore stated that Malia stepped up and helped with the Veteran's Day Program amongst her many other accomplishments throughout her high school career. Malia is planning on pre-med and will attend University of Minnesota Duluth or North Dakota State University.

The Board recognized 2014 Valedictorian, Hannah Marie Rosentreter, daughter of Doug and Donna Rosentreter. Principal Moore is glad to have the privilege to announce Hannah Rosentreter as Somerset High School's Class of 2014 Valedictorian. Hannah's post-graduation plans are to go into music business and will attend St Thomas. Throughout her high school career, Hannah has been involved in music, student council and also as the school board representative.

Both Hannah and Malia introduced their parents and families and thanked them. Moulton presented both Rosentreter and Triebold with certificates, thanking them for their hard work, as well as thanking their parents for all the support given to them and stated they both have very bright futures.

The meeting was recessed at 7:07 p.m. and reconvened at 7:19 p.m.

Colbeth moved, with second by Wishard, to approve the Consent Agenda:

- A. Approve Minutes of the Special Session of January 20, 2014
- B. Approve Minutes of the Regular Session January 20, 2014
- C. Approve Payment of January/February Board Bills
- D. Approve Hiring of Catherine Skramstad for Special Education Short Term Support Staff
- E. Approve Resignation of Jody Keller, Fourth Grade Instructor, at the end of the 2013-14 School Year
- F. Approve Resignation of Lisa Sicard, Transportation Secretary
- G. Approve Brad Nemec as the Director of Summer School 2014 with a stipend of \$6,000
- H. Approve Hiring Sandy Nemec as the Secretary for Summer School 2014
- I. Approve Board Canvassers for the April 1, 2014 General Election
- J. Approve Beasley Petition to Detach from Hudson School District and Reattach to Somerset School District
- K. Approve Holt Petition to Detach from New Richmond and Reattach to Somerset School District

Motion Passed Unanimously.

Discussion:

Facilities Committee: Committee Chair Walters spoke of planning for the replacement roof at the high school. The current roof is eighteen years old and came with a ten year warranty. It has been patched and repaired many times. Quotes and bids will be obtained to gather costs to plan for the replacement of the high school roof. Walters also spoke of the plan for future campus roadway. It has been decided to wait until a future referendum to address this topic.

Teaching and Learning Committee: Committee Chair Ott gave an IT Status Update. Ott shared that it is now more difficult to get information out of some of the new systems and more training will be provided to help remedy this. Ott then asked if the Smartboards were all now up and running, it was learned that one was not and per Superintendent

Rosburg, the technicians working on the Smartboards are local and can be called to come in to work on them anytime. Ott stressed this will have to get resolved so everyone can get to where they need to be.

Human Resources Committee: Committee Chair Moulton spoke of Morale Boosting Initiatives that were discussed and also spoke of the internal transfer process. The morale boosting topic focused mainly on the frustrations that are being felt due to the added workload, teacher expectations, efficiency and access with technology as well as the mandated initiatives. The plan is for small group meetings held with the board, administrators and teachers to discuss ways to improve morale while keeping in mind this new work needs to be done to reach the district's goal of improving student achievement. Moulton stressed that we do not want to lose focus and we all know of the morale issues, this will be focused on and looked at. Moulton then spoke of the internal transfer process and indicated that internal openings and transfer opportunities will be e-mailed to all staff for their awareness. Requests from employees to transfer remain a decision to be made by administration. External postings for a position may occur by administration if they determine a transfer is not the solution to filling a vacant position.

Information: Superintendent Rosburg stated student enrollment is 1,596 which is down a bit from start of year. The slight decline is not from just one grade, it is down a bit throughout. Rosburg said the date of the upcoming committee meetings is March 3, 2014. The draft committee agendas will be sent to the chairs for their input. Rosburg then spoke of the IT handout, Rosburg and IT Director Ryan Sicard meet regularly to walk through IT items of which there are currently eleven that are being focused on. Rosburg provided a recap of the eleven items. After the recap, two questions were asked. The first by Ott as to what Appsense is. Rosburg explained that Appsense lets teacher manage and manipulate items on their own. Walters then asked how many XP Operating systems are left, Rosburg will follow up and provide information to Walters.

Board Report: *CESA 11 Update:* Walters spoke of his attendance at the last CESA meeting and shared CESA's decision about putting a program in place to look at IT. CESA hired someone to look at all CESA desktops, RMM solutions came in to look at everything in place. RMM Solutions found that things are not as secure as they should be at CESA. There are eleven servers at CESA that need to be replaced. The IT person at CESA was hired as it was more cost effective to have someone on site than to pay per pc to be fixed. Middle School Principal Sara Eichten added that her artwork from the Middle School will be on display at CESA.

Community and School Involvement: Ott spoke of her and Walters' trip to Trollhaugen, they had an enjoyable time and the students were all well behaved. The red, black and white gala will be held as a fundraiser to raise money for a curtain for the fine arts department. It will be May 17, 2014 at River's Edge, which will be the first event they are hosting for the year. Students will provide artwork and a fashion show that will be from recycled and reused materials. Walters shared that he has been asked to be on the Halos of St Croix Valley Board. He explained that the group is for parents that have lost children. It will help the families get through a rough time and help them financially with medical and funeral costs. Walters shared that he is glad to be asked to be part of this board.

WASB Convention Report & Recap: Moulton shared that much was learned at the convention. Walters thanked Ott for being the convention delegate. Ott said the sessions showed that Somerset is further along in Common Core and RtI than many schools. Ott also shared that the keynote speakers were amazing and she would attend again. Walters spoke of the IT session he attended and that it was very enlightening to learn of the new technology.

High School Report: Student Council Representative Hannah Rosentreter stated the student council has been very busy and productive. Student Council has been planning the 4th annual Polar Daze Celebration. It is being planned for the week of March 3-7 with March 7 being an early release day. There are many events being planned including dress up days, lunch hour music and other fun activities. The juniors are working on prom planning and have decided on a prom theme. Course registration wrapped up last week. Student Council raised over \$100.00 in a last minute fundraiser for a family that lost everything in a fire over the holidays. The family will be provided with a gift card to Econo Foods to purchase groceries and basic needs.

Directors' and Principals' Report: Director of Pupil Services, Shannon Donnelly wished to thank the eight teachers that are part of educator effectiveness pilot. There were numerous other staff that volunteered to be a part of the pilot as well. Donnelly also shared that last year at this time there were twelve referrals for students with specific learning disabilities. Currently there are only four, this is good news as it indicates that students that need interventions are being caught earlier. The district RtI committee will be reconvened to review the current model and make changes based on what was learned over the last two years on implementation.

Action

Teaching and Learning Committee: Ott moved, with second by Colbeth to Approve Make Up Plan for Inclement Weather Days. There have been five inclement weather days thus far this year and one two hour late start. DPI requires districts to have a specific number of instructional minutes and days for students. Teachers (5-12), support staff (5-12) and students (5-12) make up two days at the end of the school year on June 6 and 9, 2014, and move the end of year work days for teachers back two days so they follow the two make up days. Teachers (EC/JK-4) work without students on June 6 and 9, 2014, and allow work hours to be made up in the ES or other two schools on June 6 and 9, 2013 for ES support staff for these two days. Recognize teachers for two of the days they worked during inclement weather days, January 27 and 28, do not have teachers make up those two days, forgive those two days for students and allow missed work hours to be made up prior to the end of the school year by support staff for these two days. Support staff employees need to seek approval from their supervisor regarding their plan for making up these missed work hours. The fifth of the five days be forgiven for teachers, students and support staff employees. In summary, students will make up two of five inclement weather days and employees will make up four of five inclement weather days. On vote, motion passed with five yes votes and one no vote.

Facilities Committee: Walters moved, with second by Ott to Approve Continuation of Kraus Anderson as Construction Management on the Roof Replacement Project as Part of the Referendum. This will allow the bidding process to begin immediately for work to be completed early to mid-summer 2014. Upon voting, all board members present voted yes. Motion Passed Unanimously.

Ott moved, with second by Colbeth to adjourn at 7:59 p.m.

Brian Moulton, President

Marie Colbeth, Clerk