

SOMERSET BOARD OF EDUCATION
REGULAR MEETING
August 20, 2012

Board President Brian Moulton called the meeting to order at 7:00 p.m. Roll Call was taken. Board members present were Brian Moulton, Robert Gunther, Mike Connor, Tim Witzmann and Tom Walters. Absent were Marie Colbeth and Kelly Ott.

Witzmann moved, with second by Connor, to approve the agenda as presented with the exception of moving item E from Consent Agenda to Action. Motion carried unanimously.

Groups or Individuals Wishing to Be Heard: Moulton read off the rules for this portion of the meeting. Lorri Baillargeon came forward and requested another section of seventh grade students for the upcoming school year. Baillargeon stated that as she is preparing for the upcoming school year, classes are quite large.

Positive Recognition: Superintendent Rosburg introduces Rochelle Lindquist. Rochelle is the new Executive Assistant to the Superintendent and Board of Education. Rosburg stated Rochelle has been working on the Spartan Welcome packets for the new employee orientation on August, 22, 2012. The community has been generous with the donations they have given for the new staff.

Connor moved, with second by Walters, to approve the Consent Agenda:

- A. Approve Minutes of the Regular Session of July 16, 2012
- B. Approve Payment of July/August Board Bills
- C. Approve 2012-2013 Student and Meal Fee Schedule
- D. Approve WERMC 66.0301 Risk Management Cooperative Agreement
- E. Approve 2012-2013 Staffing Plan (moved to VIII. D under Action)
- F. Approve 2012-2013 Graduation Date, Time and Location
- G. Approve 2012-2013 Coaching and Advising Assignments
- H. Approve Alternative Education Program Guidelines (Attachment)
- I. Approve Hiring of Ashley Klobucher as Somerset Elementary Early Childhood Teacher for the 2012-13 School Year
- J. Approve Hiring of Angie Sporleder as Somerset Elementary Aide for the 2012-13 School Year
- K. Approve Resignation of Bryan Mulrooney as Somerset Elementary School Third Teacher

Motion carried unanimously.

Discussion

Business Services Committee: Review 2012-2013 Snow Removal Contract: In Colbeth's absence, Superintendent Rosburg stated Dave Gerberding and his staff will rebid. Witzmann asked if this would be a RFP. Gerberding answered yes it will be RFP. Ad will run in paper for at least two weeks and notification will be sent to those that have expressed interest.

Superintendent Report: Superintendent Randy Rosburg provided an enrollment summary and stated that enrollment numbers were changing even as of today. The enrollment number as of 2:30 pm on August 20, 2012 was 1,610. Last year at this time the number was 1,648. The middle and high school numbers can change up through Labor Day and elementary had thirteen new students enroll just today. The location for the last board retreat, Bristol Ridge, was a good location and the timeframe from 5:00-9:00 was needed. The Welcome Back night at the schools will be held on August, 29, 2012 from 4:00-7:30 pm. Walters will be attending at the middle school, Moulton at the high school and Connor will be at the elementary. Witzmann is checking calendar and may attend as well. Superintendent Rosburg invited the board to the new employee luncheon at Bristol Ridge on Wednesday, August 22. Board members were also invited to attend the welcome back for returning staff as well as the lunch on Tuesday, August 29. Committee meetings will be held on September 10, 2012 at 5:30 pm with the annual meeting following at 7:00 pm.

Board Report: *CESA Update:* Walters spoke of the meeting that he attended at CESA with Connor and Ott. Walters spoke of the good information that was presented. *Committee and School Involvement:* President

Moulton read a thank you letter from Ashley Duggan, thanking the board for her positive experience of attending FBLA Nationals. Connor then spoke of his attending Mr. Tom Martell's funeral. Connor stressed that Mr. Martell was a born leader and did great work for the Somerset School Board.

Business Service and Operations Report: Dave Gerberding stated work is wrapping up on the audit and that his staff did a great job. Gerberding is working on the new employee welcome that is this week, as well as gathering the information for the new staff members and continuing work on the budget.

Pupil Services Report: Director Shannon Donnelly spoke of the workshops she has recently attended. The first being one on non-violent crisis intervention. She is now certified to teach this and will be leading staff training next week which ties in with the PLC work that is going on. Donnelly also attended an academy for new special education directors in Madison. Donnelly is also working on updating the emergency binders for the schools.

Curriculum, Instruction & Assessment Report: Director Trisha Sheridan spoke of the PLC institute that the administrative team as well as five teachers attended last week. The institute was held in Minneapolis with approximately 1,700 educators in attendance. The focus was on common assessments. The staff came back and is using this information to help set goals.

High School Report: Principal Shawn Madden explained the new schedule that the high school will be implementing this school year. It is new for everyone and will evolve and change. Madden stated the high school open house will be held the evening of August 29, 2012. There were new enrollees today and the numbers could still change as far as enrollment.

Middle School Update: Principal Sara Eichten stated there were four new students enrolled as of today with one new in each grade. The painting project at the middle school is nearly complete and the new condenser is coming. The custodians are working very hard on getting things set for the upcoming school year.

Elementary School Update: Principal Darren Kern stated there were fourteen new students enrolled as of last Thursday. Welcome Night is planned for the elementary school on Wednesday, August 29. The kindergarten this year will be participating in PALS assessment, a one on one assessment. It is required by DPI to take place twice per year. There will be training for the kindergarten teachers. Kern also mentioned the new play structure for the junior kindergarten student that is at the Learning Center.

ACTION

Exception Open Enrollment Request

Approve request out of Somerset School District to the Virtual School at McFarland. Moulton moved, second by Gunther, motion carried unanimously.

Governance Committee:

Approve proposed changes to Policy JHK- School Wellness. Connor motioned to approve, second by Witzmann. The motion passed unanimously.

Approve proposed changes to Policies CCA and CCAA. Connor motioned to approve, second by Witzmann. The motion passed unanimously.

Teaching and Learning Committee: There were minor changes which the board looked at with no concern or question over the changes. Witzmann moved to approve, Connor seconded and the motion carried unanimously.

2012-2013 Staff Plan: Superintendent Rosburg spoke and referenced his handout which had been updated as of today. The staff transfers were explained in detail in reference to the hiring of a .5 FTE JK teacher. Moulton moved, with second by Connor to approve, all voted yes and motion carried unanimously.

Gunther moved, with second by Witzmann to adjourn at 8:18 pm. Motion carried.

Brian Moulton, President

Marie Colbeth, Board Clerk