

**REGULAR MEETING - BOARD OF EDUCATION**  
**SCHOOL DISTRICT OF SOMERSET**  
**August 15, 2011**

Vice President Brian Moulton re-convened the meeting at 7:00 p.m. from Executive Session. Present were: Brian Moulton, Robert Gunther, Mike Connor, Marie Colbeth and Marin Hansch. Absent were Tim Witzmann and Catherine Cranston.

**Groups or Individuals Wishing To Be Heard:** Moulton read off the rules for this portion of the meeting. No one came forward.

The School Board recognized Brad and Sandy Nemec, District Summer School Coordinators, during the Positive Recognition portion of the meeting. Superintendent Rosburg stated the Nemecs did a wonderful job working with principals and students for another successful summer school season. Approximately 900 students signed up for this year's summer school session. This year, for the first time, Phy Ed credits were provided for high school students who wanted to take summer Phy Ed. Rosburg stated the district is very appreciative of what the Nemecs have accomplished with the summer school program. Moulton presented each with a certificate of recognition and thanked them for their dedication to the program. The Nemecs thanked the board for supporting the program for the past 25 years.

Meeting was recessed at 7:10 p.m. Meeting reconvened at 7:25 p.m.

Colbeth moved, with second by Connor, to approve the Consent Agenda:

- A. Approval of Minutes of Special Session Board Retreat of June 27, 2011
- B. Approval of Minutes of Regular Session of July 18, 2011
- C. Approve payment of July/August Board Bills
- D. Approve hiring of Rochelle Lindquist as Elem School Office Aide for 3.5 hrs/per day for the 2011-12 school year
- E. Approve hiring of Lora Sorenson as Long-Term High School ASL Substitute Teacher for the 2011-12 school year
- F. Approve preliminary notice of non-renewal of Lora Sorenson, Long-Term HS ASL Teacher for the 2011-12 school year
- G. Approve hiring of Nathan Brown as Short-Term 8<sup>th</sup> Grade Math & Reading Teacher for the 2011-12 school year
- H. Approve resignation of Elementary School Guidance Counselor Penny Deakin

Motion carried unanimously.

**Discussion**

Business Services Committee: Committee Chair Colbeth stated the 2011-12 Preliminary Budget was provided for informational purposes, and indicating the district was a bit short in the budget. The committee also reviewed the 2011-12 Staffing Plan which was presented with three priority levels. Colbeth stated the district is working with the needs of the plan as those needs become apparent.

Teaching and Learning Committee: Rosburg spoke for Committee Chair Cranston, stating that, as part of the strategic plan and district goals there was a need for formal development of the professional development program. Administrative staff had many days of training to develop a professional learning environment process focusing on the topic of student achievement and results. The administrative team spent two days creating a Professional Learning Community (PLC) for the district, which will be shared with faculty at upcoming in-service dates. The PLC process will help the district advance student achievement.

**Information**

Superintendent Report: Rosburg stated the enrollment document provided indicates the district currently has 1,648 students. Last year at this time the district had 1,640. Rosburg stated enrollment numbers will continue to decrease and increase during the next few weeks before school starts as parents continue to enroll or withdraw their children. Community Survey: Rosburg stated the survey provided in the board packet will need to be reviewed by board members, administrative, and district staff before going to print. Edits will be reviewed with Bill Foster of School Perceptions. Committee meetings tentatively slated for September 12, 2011 (date moved to accommodate the Labor Day holiday), include Business Services Committee, Human Resources Committee, and Governance Committee. A Special Session will also be held on that date.

**Board Report:** *CESA II Update:* Middle School Principal Sara Eichten reported that she and Elementary School Principal Cherrie Wood attended a CESA meeting at River Falls regarding technology. The meeting focused on taking student learning beyond the classroom. Eichten stated the information presented at the meeting was made available online. *Community & School Involvement:* Board members Cranston and Gunther will be hosting a Meet and Greet Aug 26, 2011 at 10:00 a.m. at Magpie's Coffeehouse. Connor and Moulton will attend the new staff luncheon on August 18<sup>th</sup>. Moulton stated he visited the new middle school cafeteria recently, stating it turned out very nice and encouraged other board members to stop in to see it.

**Middle School Report:** Principal Sara Eichten said the new middle school cafeteria looks very nice and kitchen staff will be excited to be in the remodeled facility. The middle school received a "Thank you" from the St. Croix County 4-H Food Stand Committee for the donation of the walk in freezer and walk-in cooler. Building cleaning is being completed this week. Open House is slated for Tuesday, August 30, 4:00 – 7:30p.m. Grade level meetings will be conducted to inform parents of grade level requirements and expectations. General Open House with teachers in their classrooms will occur during the rest of the time.

**Elementary School Report:** Principal Cherrie Wood said the elementary building is looking great with much progress from the custodians. The playground blacktop is being painted with new games for students. Wood stated that elementary teachers have already been in their classrooms getting ready for the Open House, and are excited about coming back.

**Business Services Report:** Director Dave Gerberding reported on the current month cash flow chart, as well as last month's cash flow chart. Gerberding indicated state aid was received and the district expects to receive more state aid from taxes next month. He also noted one of the items the board will be looking to act on tonight is the increase in lunch fees. Gerberding ended his report stating the district's audit is being wrapped up via e-mail and telephone communication.

**Pupil Services Report:** Director Darren Kern was unavailable to meet this evening; however, Rosburg stated Kern has been working with teachers on the special education/regular education co-teaching sessions which have been very productive. Kern has also been facilitating the 2011-2016 Strategic Plan.

**Curriculum, Instruction & Assessment Report:** Director Trisha Sheridan reported new staff participated in a two day SmartBoard training, focusing on the operation and application of this technology as well as an introduction to the many resources available to teachers and students. A technology overview, laptops, passwords and policies were also covered. Nancy Dressel led a full day of website development training for 34 teachers, administrative assistants, and a health care provider. The administrative team continued their research and work on Professional Learning Communities (PLC). A plan was developed for building shared knowledge, a common vocabulary, and implementing the three big ideas of the PLC model—a focus on learning, a collaborative culture, and a focus on results. The four critical questions of learning addressed by PLC teams will move the district to align the K-12 curriculum and implement RtI district-wide.

**High School Report:** Principal Shawn Madden was unable to attend tonight's meeting. Rosburg reported for Madden stating the principal is working with Athletic Director Bill Roll to complete the athletic field light pole project which is hoped to be completed this week. All varsity sports are up and running and the high school guidance office is working to fine-tune schedules with students. The high school building is clean and ready to go for the start of school.

#### **Governance Committee (2<sup>nd</sup> Readings)**

Connor moved, with second by Hansch, to approve new Policy KJ, Advertising. Motion carried unanimously.

Connor moved, with second by Colbeth, to approve revisions to Policy JEB, Entrance Age. Motion carried unanimously.

Connor moved, with second by Colbeth, to approve revisions to Policy JEB-R, Early Admission to Kindergarten or First Grade. Motion carried unanimously.

Connor moved, with second by Colbeth, to approve revisions to Policy IKFAA, High School Graduation Requirements. Motion carried unanimously.

Connor moved, with second by Colbeth, to approve revisions to Policy IKFAA-R1, Process for Appealing. Motion carried unanimously.

Connor moved, with second by Colbeth, to approve revisions to Policy IKFAA-R2, Process for Remediation. Motion carried unanimously.

Connor moved, with second by Colbeth, to approve revisions to Policy IKF, Basic Reading as a Graduation Requirement. Motion carried unanimously.

Connor moved, with second by Colbeth, to approve revisions to Policy KG, Facility Use. Motion carried unanimously.

**Business Services Committee**

Colbeth moved, with second by Hansch, to approve proposed 2011-12 Food Service Prices and A'viands Contract Agreement. Colbeth indicated the increase in school meal prices is still competitive with area schools. Motion carried unanimously.

**Teaching and Learning Committee**

Colbeth moved, with second by Connor, to approve the High School Alternative/Virtual Educational Aide position as a full-time, 7 hr/day position for the 2011-12 school year. Colbeth stated the goal of the position is to support students through the alternative education/virtual education area to help alleviate overcrowding at the high school. She indicated a full-time aid will allow more students to be enrolled in the class. Motion carried unanimously.

Colbeth moved, with second by Hansch, to adjourn at 8:01 p.m. Motion carried.

Brian Moulton, Vice President

Robert Gunther, Treasurer