

Somerset School District

Board Packet

August 15, 2016

**Directors' and Principals' Report to the Somerset Board of Education
Launching our New Year
August, 2016**

High School

- The high school welcome back night is scheduled for August 30 from 4:00 to 7:30. There will be an incoming 9th grade and new to district students and parents welcome at 6:00.
- For the second summer, many of our students had an opportunity to intern at SMC. They had a wide variety of experiences that help them see many different opportunities for engineering, marketing, sales, and other areas of business. Once again, both the students and managers at SMC had great comments about the experience.

Middle School

- Middle School welcome back night is August 30 from 4:00-7:30. Students and parents will have the opportunity to meet their teachers and get their lockers organized. Information about SMS will be shared throughout the evening.
- Our custodial and maintenance staff is working very hard to have the building ready for staff and students.

Elementary School

- During welcome back night on August 30th from 4:00-7:30pm, Dr. Kamrath will host two informational sessions regarding our school. This is designed for families new to our school, but open to anyone who wants to learn more information about Somerset Elementary School.
- Somerset Elementary will have assessment day on September 1st and 2nd. During these days students will be assessed by their classroom teacher. This information will help inform teachers and allow Target Time (our intervention block) to start sooner than it has in the past.

District-Wide

- Shannon attended a four-day *Nonviolent Crisis Intervention (NCI)* training for her re-certification to be a trainer for the Crisis Prevention Institute. The re-certification is required every two years and allows Shannon to annually train all staff in the Somerset School District. All new staff go through the initial 6 hour training as a part of their new staff orientation. Returning staff receive an annual 3 hour NCI refresher and this year the refresher is titled "Trauma Informed Care". In addition, certain targeted staff receive additional NCI training regarding how to physically intervene with a student in crisis.

Assessment Update

- Assessment Results
 - We have received the WI Forward, Aspire, and ACT student results for 2015-16. DPI will notify districts when results may be shared publicly. Until then, the reports remain embargoed and may only be used for local data inquiry.
- WI Forward News
 - During the 2012-2013 school year, Wisconsin raised the ELA and mathematics benchmark scores needed for students to reach the proficient or advanced performance levels to more closely align with National Assessment of Educational Progress (NAEP) performance levels. As of spring 2016, benchmark scores have also been raised for the science and social studies assessments. This is a part of a major national effort to raise expectations for students. As such, the Wisconsin Forward Exam results will show a decline in the number of students considered to be "proficient" or "advanced" for the science and social studies assessments. This decline does not indicate a drop in student performance, but rather is an outcome of extending

the increased rigor expectation to all tested content areas.

- NAEP Participation
 - Somerset Elementary grade 4, has been selected to participate in the 2017 administration of the National Assessment of Educational Progress (NAEP). NAEP is the largest national representative and continuous assessment in the United States of what students know and can do. Schools across Wisconsin and the nation participate each year to help create an accurate picture of student performance. This special testing window is January 30 to March 10, 2017.

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DRAFT
REGULAR MEETING - BOARD OF EDUCATION
SCHOOL DISTRICT OF SOMERSET
July 18, 2016

Vice President Marie Colbeth called the meeting to order at 7:00 p.m.

Roll Call was taken. Present were Marie Colbeth, Nancy Dressel Patty Schachtner, Courtney Kurkowski and Katie Thurmes. Absent were Bob Gunther and Brian Moulton.

Schachtner moved, with second by Dressel, to approve the agenda as presented. Motion carried unanimously.

Positive Recognition: The Board recognized Sarah Colling, for the AODA grant. High School Principal Chris Moore spoke of the hard work and dedication Colling has put towards the AODA grant and the benefits the district receives from this grant.

The meeting was recessed at 7:03 and reconvened at 7:10.

Directors' and Principals' Reports: Middle School Principal Sara Eichten spoke of the Impactful Coaching Seminar the admin team participated in as well as upcoming training opportunities. The Impactful Training seminar was a positive experience, staff from St. Croix Central were able to attend as well. Schachtner asked the cost of the seminars as well as the hours and pay for the PLC leaders. Discussion ensued on topic with board, admin team and staff that were in attendance.

Groups or Individuals Wishing to Be Heard: Colbeth read the rules for this portion of the meeting. Lorri Baillargeon, staff member and community member spoke of teachers that have, in the past, come forward and stated the pay for PLC leaders could be better spent on a classroom teacher.

Consent Agenda: Dressel moved, with second by Thurmes to approve the Consent Agenda:

- A. Approve Minutes of the Regular Session of June 20, 2016
 - B. Approve Minutes of the Special Session of June 20, 2016
 - C. Approve Minutes of the Special Session of July 11, 2016
 - D. Approve Payment of June/July Board Bills
 - E. Approve Hire of Sarah Colling as High School Counselor Long Term Substitute
- Motion passed unanimously.

Discussion: No discussion topics.

Superintendent Information: *Enrollment:* Interim Superintendent Shannon Donnelly stated enrollment numbers will not be presented as they fluctuate due to the rollover cycle in Infinite Campus as well as families moving in and out of the district in the summer months.

Hires: Donnelly spoke of the vacancies that are still working on being filled. Dressel asked for the salary information when the vacancies are filled.

Open Enrollment: Donnelly walked through the Open Enrollment applications for the month. The board received backup information on this in their packets.

Strategic Plan: Key Performance Objectives were to be walked through in July, this is on hold until Dr. Bezek is on board.

Yearly Seclusion and Restraint Report: Donnelly stated this is the annual report that is presented to the board and walked through the numbers presented in the report. Thurmes asked why the report is annual and how does the board / staff find out about seclusion and restraint issues. Donnelly explained the process and the laws and rights around the report as well as the tracking and procedures around it. Kurkowski asked how the numbers are compared to the past years, Donnelly responded that they are a bit higher. Dressel asked how the district compares with others, Donnelly responded that it is difficult to quantify. Schachtner asked about

de-escalation training for staff. Donnelly explained the training the staff goes through and that Somerset trains all staff, not just the special education staff.

St. Croix Valley Foundation Grant: Donnelly spoke of the \$1,200.00 grant the district received and how grateful the district is to receive this. Schachtner elaborated on the grant, the training and how powerful the QPR training is.

Committee Meetings: There will be committee meetings scheduled for August 1, 2016.

Board Report: *CESA 11 Update:* Colbeth stated there was nothing to report this evening.

Community and School Involvement: Schachtner thanked Sarah Colling and John Walsh for attending the opiate training. Colling spoke of how the training will be put to use with students and staff this fall.

Action

Colbeth moved with second by Kurkowski to approve the 2016-2017 Academic Standards. Thurmes asked if this was in committee prior to being on the agenda. Donnelly responded that this is stating the fact publicly that Somerset is using the state approved standards. Discussion ensued on topic. Questions on the Standards will be brought to Trish Sheridan, Director of Curriculum, Instruction and Assessment. Motion passed unanimously.

Governance Committee:

Thurmes moved with second by Dressel approve the deletion of NEOLA Policy 2510, Adoption of Textbooks. Motion passed unanimously.

Thurmes moved with second by Schachtner to Approve NEOLA Policy 2210, Curriculum Development and also to approve NEOLA Policy 2521, Selection of Instructional Material and Equipment. Motion passed unanimously.

Colbeth moved with second by Thurmes to approve Deficit Spending within the 2016-2017 Expenditure Budget. Colbeth explained the discussion that was held on this topic at the July 11, 2016 Special Session. Thurmes spoke of the 1.0 FTE hire at the elementary school and that it was approved as a board and the need that was also brought forward at the high school. Thurmes stressed that work could be done with the new district administrator to find money in the budget to fund the needed positions. Schachtner spoke of the cuts that have already occurred and there is a need for staff at the elementary and high school. Kurkowski stated it is an obvious need for both positions and hopes Dr. Bezek can find creative ways to save money. Dressel stated there are many opportunities to save money and she would like them to be looked at. Tom Lindfors, New Richmond News reporter, asked about the decision being made when two board members were out. Colbeth responded that it was ok to make the decision as the two absent board members have been part of the discussion in the past. Donnelly spoke of the JK numbers and where they are at.

Colbeth amended to the motion to read, approve Deficit Spending within the 2016-2017 Expenditure Budget for two full time employees, one at the elementary school and one at the high school. Motion passed unanimously.

Dressel asked about other types of hiring to which Colbeth and Donnelly responded. Discussion also took place on JK hiring and when this will come back to the board.

Thurmes moved, with second by Dressel, to adjourn at 8:09 p.m. Motion carried unanimously.

Marie Colbeth, Board Vice President

Nancy Dressel, Board Clerk



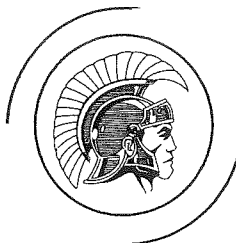
Memo

To: Dr. Mark Bezek
From: Chris Moore
Date: August 3, 2016
Re: Long-term substitute 0.5 FTE Chemistry

The recommendation from the high school for the chemistry position is to offer Natalie Pollack a 0.5 long-term substitute contract for the 2016-2017 school year. In addition to this, she will continue her regular teaching contract of 0.5 FTE.

We were able to adjust the chemistry classes and offer five sections of chemistry (four with 25 students and one with 27 students). At the end of the 2016-2017 school year, we will repost the position.

ENC 4



Somerset School District ■ P.O. Box 100 ■ Somerset, Wisconsin 54025

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District
Administrator
Dr. Mark Bezek
715-247-3313
FAX: 715-247-
5588

August 10, 2016

Dr. Bezek,

High School
Principal
Chris Moore
715-247-3355
FAX: 715-247-
3864

Please review the attached application materials for Jonathan Grant. I would like to recommend Jonathan for the High School Special Education teaching position that is vacant due to the resignation of Abbigail Bohatta. Jonathan has worked in the Somerset School District for the past three years in the role of a support staff at the high school. He is now going back to school to obtain his teaching license in special education. Jonathan has proven strengths in being able to make strong connections with students and their families. He has a long history of working with children of all ages and abilities and is excited to become a certified teacher in the area of special education. I believe that Jonathan will be a great addition to our special education team. Thank you for considering my request.

Middle School
Principal
Sara Eichten
715-247-4400
FAX: 715-247-
4437

Sincerely,

Elementary
School Principal
Chris Kamrath
715-247-3311
FAX: 715-247-
3327

Shannon Donnelly
Director of Pupil Services
Somerset School District

Director of
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Director of
Business
Services &
Operations

BNC 5

Student Enrollment by Grade 2015-16													
Grade	# Sections (2015-16)	Average Class Size (2015-16)	8/3/15 Enrollment	9/8/15 Enrollment	10/5/2015 Enrollment	11/4/2015 Enrollment	12/7/15 Enrollment	1/4/16 Enrollment	2/2/16 Enrollment	3/4/16 Enrollment	4/5/16 Enrollment	6/3/16 Enrollment	6/8/16 Enrollment
E/C			10	13	12	11	13	13	15	19	16	19	20
JK	2(AM)2(PM)	21	81	84	85	87	88	92	91	91	91	91	89
K	5	24	117	118	116	114	114	115	116	116	116	117	117
1	5	19	99	99	98	97	97	97	97	97	98	98	98
2	5	24	123	119	120	117	118	118	118	118	118	118	118
3	4	24	97	97	98	98	98	99	99	99	100	101	101
4	5	23	113	112	113	110	110	110	110	110	110	110	110
5	5	23	119	116	118	116	117	118	118	117	117	117	117
6	5	24	120	124	124	125	125	125	125	125	125	125	125
7	5	25	124	123	123	122	122	121	121	121	122	122	121
8	4	25	98	99	99	99	99	98	98	98	97	97	97
9	4	28	113	115	115	115	115	114	114	114	112	112	112
10	5	28	136	136	136	136	136	136	136	136	137	136	137
11	5	27	129	129	126	127	128	128	128	126	126	126	126
12	4	27	107	109	108	106	106	106	105	105	105	105	105
Transition	1	3	1	3	3	3	2	2	3	3	3	3	3
Total Enrollment			1587	1596	1594	1583	1587	1592	1594	1594	1593	1597	1596

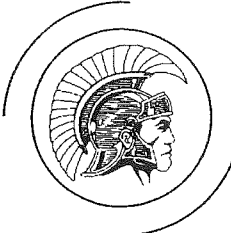
Current Enrollment By School Building	Enrollment
Learning Center Enrollment	110
Elementary Enrollment: (Cap = 625)	544
Middle Enrollment: (Cap = 480)	461
High Enrollment: (Cap = 400)	482
Total Enrollment	1597

Student Enrollment by Grade 2016-17													
Grade	# Sections (2016-17)	Average Class Size (2016-17)	8/4/16 Enrollment										
E/C	1	6	8										
JK	4	24	95										
K	5	18	93										
1	5	23	116										
2	5	19	96										
3	5	24	121										
4	5	19	99										
5	5	23	115										
6	5	23	114										
7	5	25	127										
8	5	25	122										
9	4	27	108										
10	4	27	108										
11	5	27	136										
12	5	25	125										
Transition			2										
Total Enrollment			1585	0	0	0	0	0	0	0	0	0	0

Current Enrollment By School Building	Enrollment
Learning Center Enrollment	103
Elementary Enrollment: (Cap = 625)	525
Middle Enrollment: (Cap = 480)	478
High Enrollment: (Cap = 400)	479
Total Enrollment	1585

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Name	Position	Hire or Resignation	Support / Certified / Coach/SSS	Approval / Notice Date
Jessica Ludowese	ES Special Ed Aide	Resignation	Support	7/17/2016
Katie Fox	Special Ed Aide	Hire	Support	7/21/2016
Zac Eichten	Head Baseball Coach	Hire	Coach	7/29/2016
Michelle Perry	HS Special Ed Aide	Resignation	Support	8/5/2016
Natalie Pollack	LTS 0.5 FTE HS Chemistry	Hire	Certified	8/15/2016
Jon Grant	HS Special Ed Instructor	Hire	Certified	8/15/2016
Kari Handrahan	Special Ed Aide	Hire	Support	8/15/2016
Denise Suennen	.45 OT	Hire	Certified	8/15/2016



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To: OE Exception File
From: Mark
Date: August 15, 2016
Re: Open Enrollment Exception Request

We have ten Open Enrollment Exception Requests. It was determined by the BOE that the district administrator would review and approve applications for Open Enrollment Exception Requests. This memo will be kept in the OE Exception folder verifying the application was reviewed and a determination was made to approve or deny this application by the district administrator.

The request satisfies the 20 day window of time in which the Somerset Board of Education has in order to take action on this matter.

Option 7 on the application request form is the reason for the Exception request under the Open Enrollment Exception language. The families report it is in the best interest of the student to approve the exception request. The original application request lists all of the necessary information that is requested regarding this matter.

Request is for five students to open enroll in within (10) ten days of the district administrator's approval of the Open Enrollment Exception request.

Request is for five students to open enroll out within (10) ten days of the district administrator's approval of the Open Enrollment Exception request.

A report on the processing of OE Exceptions will be part of the district administrator's report on the August 15, 2016, BOE meeting agenda.

On review of all the related data, the district administrator has approved all of the Open Enrollment Exception requests for the students.

Open Enrollment Tracking					
In or Out	Resident District	Enrolling to	Reason	Approved or Denied	Date
Out	Somerset	McFarland	Best interest of the student	Approved	11/20/2015
In	New Richmond	Somerset	Best interest of the student	Denied	12/18/2015
Out	Somerset	New Richmond	Best interest of the student	Approved	2/3/2016
In	New Richmond	Somerset	Best interest of the student	Approved	5/16/2016
In	Osceola	Somerset	Best interest of the student	Approved	7/18/2016
In	New Richmond	Somerset	Best interest of the student	Denied	7/18/2016
Out	Somerset	New Richmond	Best interest of the student	Approved	7/18/2016
In	Somerset	New Richmond	Best interest of the student	Approved	7/26/2016
In	Somerset	New Richmond	Best interest of the student	Approved	7/26/2016
In	New Richmond	Somerset	Best interest of the student	Approved	7/26/2016
Out	Somerset	New Richmond	Best interest of the student	Approved	8/3/2016
Out	Somerset	WI Virtual	Best interest of the student	Approved	8/3/2016
Out	Somerset	New Richmond	Best interest of the student	Approved	8/3/2016
Out	Somerset	New Richmond	Best interest of the student	Approved	8/3/2016
In	New Richmond	Somerset	Best interest of the student	Approved	8/3/2016
Out	Somerset	River Falls	Best interest of the student	Approved	8/10/2016
In	Hudson	Somerset	Best interest of the student	Approved	8/11/2016