

**SCHOOL DISTRICT OF SOMERSET
BOARD OF EDUCATION SPECIAL SESSION
LEARNING CENTER CONFERENCE ROOM
MONDAY, JUNE 11, 2012**

Minutes

Somerset Board of Education President Brian Moulton called the meeting to order at 5:01 p.m.

Roll Call was taken. Present were board members Brian Moulton, Bob Gunther, Mike Connor, Kelly Ott, Tom Walters, and Tim Witzmann. Board member Marie Colbeth was absent. Also in attendance were retreat participants Superintendent Randy Rosburg, Sara Eichten, Trisha Sheridan, Darren Kern, Shawn Madden, Dave Gerberding, and Shannon Donnelly.

Witzmann moved, with second by Gunther, to approve the agenda. Motion carried unanimously.

Board/Administrative Retreat: Moulton asked Rosburg to outline the purpose of today's session. Rosburg stated the retreat will enable board and administrative members to gather in an informal setting to review and share this year's student assessment data brought forward from the staff retreat held on June 6th, and to review this data with the current year's goal. Board members and administration members will also use this data to plan the district's goal for next year.

Board/Admin Relationship: All attendants at the table were asked to introduce themselves; then all participated in a relationship discussion and activity.

Report out on 2011-2012 Student Data: Middle School Principal Sara Eichten reported school staff reviewed local and national student achievement test data for areas of success and areas that need improvement. Eichten stated the information provided tonight is just a snapshot of the data that was reviewed by staff. She indicated that, beginning this summer, the school district will be included as a test pilot with the Educator Effectiveness Model. Eichten stated that the school's involvement with the Educator Effectiveness Model is important in order for the State to receive ESEA waivers.

Pupil Services Director Darren Kern's presentation focused on trends and test scores of third grade reading and 6th grade math in the Local Assessments Performance Series and STAR test data. Kern also presented information with regard to "Safe and Healthy Schools Youth Risk Behavior Survey of MS and HS students noting attention to strengths and weaknesses. He indicated that a red flag for the district, as well as all schools, is to be aware of is the posting and sending of illicit photos by middle and high school students. Kern indicated new health laws have school addressing this issue. Eichten completed the reporting on student data stating there will be a lot of changes happening for the district in the next four years, not only with the National Assessment of Educational Progress (NAEP) which nationally reviews all state assessments, and is focused to bring all of Wisconsin schools up to national standards, but also with the State Accountability School Report Card (which will report about how accountable schools are to the standards that need to be met), Value-Added Reporting, Educator Effectiveness Model, Smarter Balance Assessment, and National Standards in Science and Social Studies.\

Report out on 2011-2012 Teacher and Administration Data: High School Principal Shawn Madden stated the high school's Professional Learning Community (PLC) teams reviewed 2011-2012 Teacher and Administration data with ten guided questions or "discussion points." Shawn briefly explained that PLC's are district staff communities that are formed in areas such as science and math, developed at a certain levels, to review certain focuses. The common goal of each PLC team is to increase student achievement. Madden stated all PLC teams

had good representation and attendance at their meetings and shared the strengths they came up from the outcomes of teacher and administration data.

Report out on 2011-2012 Action Plans from 2011-16 Strategic Plan - Admin Team: “*Alignment of Curriculum*” - Curriculum, Information, & Assessment Director Trisha Sheridan presented on this topic stating there were four critical questions PLC teams reviewed to improve student achievement and to align the curriculum with common assessments. Sheridan indicated PLC teams received training prior to the data review to keep the teams moving forward and to become more efficient at using data results and goal setting. Sheridan added that the PLC teams are now working at aligning the curriculum to common assessments. Sheridan stated positive outcomes from PLC meetings were listed in the presentation using “Wordle.” *Response to Intervention (RtI)* - Kern explained that RtI is a model and process by which districts identify students that are at risk, find interventions that work, and close that gap to help that student achieve. He said an RtI committee was created in each school building approximately four years ago to start reviewing the process. Kern stated Problem Solving and Focus Learning Teams were established, and presented several models including a three-tier diagram of RtI protocols and examples. He also added that RtI is not tied to special education, but is what is used for general education for those students that are struggling academically. Kern indicated RtI committees will meet once a week to review student and intervention data. Witzmann asked how well this model has been communicated to parents. Kern stated RtI models were just completed before the end of the school year and a parent letter will be sent out. Parents that have been notified of the process have been very supportive. He also added that report cards for students involved in RtI will show student growth and closing gaps. Kern stated RtI helps to reduce the number of students who are referred for special education. “*Professional Learning Community Model*” - Eichten then shared a model of what middle school students who are involved in RtI their students will be doing during certain times of the day, and what those target times will include. Eichten added that administrative staff and teachers will be attending a seminar later this summer to further enhance PLC understanding and development. “*Community/Board Relationships*” - Rosburg then reported on the results of the district-wide community survey, and shared data from a Gallup survey of district staff and students regarding the school climate. Rosburg then asked board members if they thought the “meet & greet” meetings and forums board members scheduled throughout the community were successful. Gunther thought they were not very successful in relation to the amount of work that went into them. Witzmann stated the Lions Club meeting was great, but the high school parent/teacher conference did not go as well as not many parents attended, though he thought it was a good way to connect with parents and civic groups. Rosburg indicated the next steps in the process is to create a communication plan, noting that the district survey showed e-mail as being the number one preferred communication of choice, with the district newsletter and brochures not far behind. Board members noted the STI communication was low on the list and stated it might be higher on the list if it were more user friendly for parents.

Meeting recessed at 6:35 p.m. for dinner and was reconvened at 7:00 p.m.

Rosburg indicated that all of tonight’s presentation documents will be forwarded to board members. He then stated that tonight’s presentation showed the results that satisfactorily completed the 2011-12 district goal, and that board and administrative members will need to establish a 2012-2013 district goal.

Rosburg asked board members if they agreed that student achievement is a district goal. Moulton indicated that, from what was reviewed this evening, student achievement should be the district goal. Other board and administrative members agreed with Moulton. Witzmann asked if there was a way to assess the effectiveness of RtI. Rosburg replied that follow-up data will be presented and reported to the board on its implementation and effectiveness.

Rosburg then presented a draft of the 2012-2013 District-Wide Goal with four objectives, and asked board members if the goals made sense to them as well as each of the action plans to go with each of the four objectives. Witzmann asked if the objectives included art and music. Rosburg stated they did, and if the state standards are

not updated in these areas, staff use the more current national standards. Walters asked if administrative members will be reporting on the goals and actions. Rosburg stated a component of the goal will be reviewed at each board meeting. Ott asked that the word "parent" be included in Objective #4 as she felt they need to be on board with the district and involved. She asked that Objective #4 be changed to read, "Enhance and build positive relationships and collaboration among community, board, staff, parents and students." Board members agreed the word "parents" should be added to the objective, and felt the previous three objectives read well.

Ott moved, with second by Walters to approve the 2012-2013 District-Wide Goal as presented, however adding the word "parent" to Objective #4. Motion carried unanimously.

Gunther moved, with second by Walters, to adjourn at 7:26 p.m. Motion carried.

Brian Moulton, President

Robert Gunther, Vice President