

**WORK SESSION - BOARD OF EDUCATION**  
**SCHOOL DISTRICT OF SOMERSET**  
**November 7, 2016**

Board President Bob Gunther called the meeting to order at 6:00 p.m.

Roll call was taken. Present were Bob Gunther, Nancy Dressel, Brian Moulton, Marie Colbeth, Patty Schachtner and Katie Thurmes. Absent was Courtney Kurkowski.

The Crisis Handbook portion of the meeting was moved up on the agenda.

**Crisis Handbook:** Bobby Hurt, Kate Rorabeck, Jenna Evenson, Jess Thorson, Sarah Colling, Amy Young and Rikka Zabel, school counselors and psychologists, presented the crisis handbook which has been worked on for the past two years. The handbook was walked through and explained and will be shared with other districts as well. The board had questions to which the school counselors and psychologists answered. The board thanked the group for the hard work and long hours they put into the handbook.

**Protocol Discussion:** Dr. Bezek opened the conversation on protocol. Dressel would like the agendas to be Google docs. Bezek responded that it is being worked on.

**District Administrator Evaluation:** The DAPES model was discussed along with the plan that will be put in place to have refresher courses for the board. Discussion ensued on how the evaluation tool will look and work and what the next steps will be.

**Employee Advisory Committee:** Bezek explained how the group will look and work. It will consist of a few teachers, aides and secretaries from each building as well as an administrator from each building. It will be set up like a board work session and could possibly also include high school students and a board member.

**Strategic Plan Update:** Bezek provided an update on his strategic plan meeting with Joe Schroeder. The core team may be brought back together and modifications may be made.

**NEOLA Update:** A document with the NEOLA costs was shared with the board. Changing bylaws at work sessions was asked. Dressel stated she does not like the NEOLA website and the updating of the policies is not as instantaneous as it could be. Dressel would like to see the handbooks included here as well. Colbeth explained her understanding of why the timeline is as it is. Discussion held on how current process works and the timelines around it.

**Digital Sign: Location, Cost Fundraising:** Middle School Principal Sara Eichten explained the logistics of where a sign could be located and that the middle school student council has already raised between \$6-8K for the sign. Discussion held on costs as well as how it would be received by the adjoining neighborhood.

**Communications Plan:** Bezek stressed that a communication plan is needed. A calendar was shared from Bezek's prior district and spoke of how well it was received at his past district. Colbeth asked if selling advertising or getting donations would be looked at to help fund the calendar. Schachtner stressed how important basic marketing is and the district needs to market itself. Schachtner asked if the website would be included in any funding for communications.

**Once around the table:** Moulton: The Somerset Memorial Scholarship committee would like to have information or some awareness on the district website. Schachtner: Community ed and how to grow this presence. Thurmes: Will the board be getting more information on test results? Bezek and Eichten stated the board would get more info and Eichten shared the website that houses the information. Dressel: Student discipline, Dressel indicated that this was a topic at the 10/3/16 work session and requested clarification.

Gunther adjourned the meeting at 7:36 p.m.