

Somerset School Board

Work Session Packet

November 7, 2016



**School Board
Work Session
Board Room
6:00 – 7:30PM**

Convener: Mark
Recorder: Rochelle
Date: 11/7/16

Mission
Developing learners. Empowering futures. Together
Vision

To become a premier community, bridging learners with their passions and pathways.

PROTOCOLS

- Share the air
- Listen while others are speaking
- Solve problems
- Seek solutions & clarity
- Engage fully
- Stay focused
- No phones on the table
- Take care of yourself
- Have fun

OUTCOMES

- The board will discuss how the protocols are working.
- Discuss district administrator evaluation process
- Discuss make up of Employee Advisory Committee
- Obtain permission to fund raise for electronic sign
- Discuss Communications Plan
- Gain an understanding of the Crisis Handbook

AGENDA OUTLINE

1. Protocol Discussion
2. District Administrator Evaluation
3. Employee Advisory Committee
4. Strategic Plan Update (Update)
5. NEOLA Update (Information)
6. Digital Sign: Location, Cost, Fundraising
7. Communications Plan
8. Crisis Handbook
9. Once around the table.

LEAD	Time
All	5-10 min
Board	10 min
Mark	5-10 min
Mark	5-10 min
Mark	10 min
Board	10 min
Mark	5 min
Mark	15 min
Counselors/Psychs	15 min
All	10 min

*Allotted time only indicates number of minutes in the session Vs. Agenda items

DECISIONS (Next Steps? Action Steps?)

- 1.



Rochelle Lindquist <rlindquist@somerset.k12.wi.us>

Re: Fees and Bylaw question

1 message

Stu Waller <swaller@neola.com>

Thu, Oct 27, 2016 at 5:52 PM

To: Rochelle Lindquist <rlindquist@somerset.k12.wi.us>

Cc: Dick Clapp <rclapp@neola.com>, Amanda Clapp <clappaj@neola.com>

Hi Rochelle,

Current Annual Update costs are **\$2,190**. On January 1, 2017 the cost will increase to an Annual fee of **\$2,450**... billed every six months at **\$1,225**. This fee will include the two (2) Updates to Policies and By-laws, Administrative Guidelines/forms and associate visits to review the Updates; Special Updates; Annual notices; updated Employee, Student and Parent Handbooks; and a \$5,000 insurance against any challenge to the legality of policy language; policies and bylaws vetted by the Wisconsin legal firms of Davis & Kuelthau and/or Strang, Pattenon, Renning, Lewis & Lacy. Your contract with Neola defines any additional incidental costs.

The Annual Maintenance fee to publish the districts on your web site is currently **\$550** and I've not been informed of any increase. The Electronic Publishing Service will allow the policies/by-laws, administrative guidelines and forms to be published on the district's website via Board docs. As you know Neola is converting to Board docs with our next Update. You will be trained by Board docs before the next Update at no additional cost.

Bylaws and policies can be revised/added/ deleted at any time by the Board of Education. With Board docs the turn around time will be 1-2 weeks after the Board has adopted the changes and the changes placed in Board docs.

If you have any further questions or need further clarification please ask. In addition, I'd encourage you to go to our web site **Neola.com**.

Stu

On Wed, Oct 26, 2016 at 9:47 AM, Rochelle Lindquist <rlindquist@somerset.k12.wi.us> wrote:

Hi Stu,

Hope all is well!

At the board meeting on 10/24 a few NEOLA questions came up. Can you please provide a breakdown of annual fees and our current rates. If there are update, maintenance or server type fees can you please provide that as well?

Also, the board asked when bylaws can be changed Can you please provide some detail on that as well.

Thank you for your help.

--

Rochelle Lindquist

Executive Assistant

Somerset School District

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How important are the following items as the District considers a potential referendum?

Very important (3), Somewhat important (2), Not important (1)

Item	All Residents	Staff Residents	Parent (Non-Staff) Residents	Non-Parent, Non-Staff Residents
Update science classrooms to include a fume hood and lab equipment for higher level chemistry and physics classes (est. cost: \$50,000)	2.16	2.20	2.24	2.01
Add a road on the campus to improve traffic congestion and site safety. This road would be designed to support future building. (est. cost \$230,000)	1.85	2.15	1.93	1.52
Resurface the track (est. cost: \$125,000)	1.49	1.51	1.52	1.42
Replace high school gym bleachers and acoustics (est. cost \$100,000)	1.31	1.36	1.34	1.24
Add lights to the soccer field (est. cost \$120,000)	1.29	1.36	1.32	1.19
Add digital display sign to campus (est. cost \$25,000)	1.22	1.42	1.21	1.14